



BREDE PARISH COUNCIL

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Councillors are summoned to a meeting of Brede Parish Council will be held on **Tuesday 24th January 2023 at 7.30pm** in Trinity Methodist Church Hall, Udimore Road, at which business as laid out in the agenda will be discussed subject to the standing orders of the Council.

Tracy Dixon,

Brede Parish Clerk and Responsible Finance Office
Published 18th January 2023

AGENDA

1. **Public Question Time.**
Public question time will last up to 15 minutes. Each speaker is limited to 2 minutes. The business of the meeting will start immediately after public question time or at 7.45pm, whichever is earlier.
2. **Apologies for Absence.**
3. **a) Disclosure of Interests** – To receive any disclosure of interest by a Councillor or Officer of personal interests in matters on the Agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.
b) Dispensation Requests. – To receive any requests for dispensation declared under the disclosure of interests.
4. **Minutes.**
 - a. Full Council Meeting minutes from 22nd November 2022 207/2022 - 237/2022
RECOMMENDATION: To approve and sign the minutes as listed above
5. **Update on Works in progress and Clerks report.** To receive a report from the Clerk
6. **Chairs Report.** To receive a report from the Chair.
7. **Correspondence.** To receive any correspondence and decide on any responses required.
8. **Report from the District and County Councillors.**
9. **Finance.**
 - a. Accounts to end of November 2022
 - b. Accounts to end of December 2022
 - c. Payment schedule for December 2022
 - d. Payment schedule for January 2023**Recommendation**
 - a) to approve the accounts to the end of November 2022
 - b) to approve the accounts to the end of December 2022
 - c) to ratify the payments made in December 2022
 - d) to approve the payment schedule for January 2023
10. **Proceedings and reports of Committees and Working Parties.**
 - a) Recreation Ground & equipment



BREDE PARISH COUNCIL

- b) Village Hall
- c) Footpaths
- d) Seats, trees, bus shelters, bins and hedges.
- e) Community Hall/Pavilion.
- f) Newsletter. March Draft.
- g) Speed Watch
- h) Highways items.
- i) Recreation Ground Layout working party report.

Recommendation: To receive the reports and consider if there are any future agenda items required.

- 11 Coronation Plans:** To receive any reports or correspondence for Coronation Celebrations within the Parish and decide if further actions are required.
- 12 Parish Assembly.** To receive an update on progress and arrangements for the Parish Assembly.

Motions for Consideration

- 12. Budget and Precept for 2023-24.** To consider the budget and precept as suggested and circulated for 2023-24.
Recommendation: To approve the budget and precept for 2023-23
- 13. Recreation Ground.** To consider report from the Recreation Ground Working Party.
Recommendation. To decide on next actions required
- 14. Tree Works.** To discuss the quotes for tree works.
Recommendation. To approve the works required and contractor to use.
- 15. Hedge Cutting on the Recreation Ground.** To discuss the quotes for the yearly hedge cutting.
Recommendation. To approve the works required and contractor to use.
- 16. Review of Policies.** To review and adopt the following policies
Document Retention Policy
Equal Opportunities Policy
Recommendation. To adopt the policies as reviewed.
- 17. To review the details for a feasibility study on Road Calming Measures for Brede.**
Recommendation. To approve the spending of £500 on a feasibility study.
- 18. Items for noting or including on future agendas.**
Items for the next agenda to be submitted to the Parish Clerk 7 working days before Parish Council meeting. Clerk has final say if to be included in next agenda.
- 19. Date of scheduled next meeting.**
Full Council Meeting 28th February 2023 at 7.30pm in the Trinity Methodist Church Hall
(Planning meetings will be called when required)