



BREDE PARISH COUNCIL

Draft Minutes of the meeting held on Tuesday 31st May 2022 at 7:30pm in Trinity Methodist Church Hall

Present: Councillors L Nottage (Chair), S Hampson, M Wey, C Apps, R Oliver and J Allison.

In Attendance: Clerk Tracy Dixon

56 Public Question Time There were no members of the public.

57 Apologies for Absence: None

58 a) Declaration of Interests: Cllrs Nottage and Oliver for the Village Hall, Cllr Hampson for the Payments to authorise.

b) Dispensation Requests: Cllrs Nottage and Oliver for the Village Hall.

59 Minutes of the following meeting were considered.

a) Full Council Meeting 26th April 2022 13/2022 - 37/2022. Cllr Oliver proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Hampson.

Council RESOLVED to approve the minutes for signing.

60 Update on Work in Progress and Clerks report.

The work in progress had been circulated and was noted.

The clerk reported that no nominations had been received for the Parish Election, despite one being called by 10 electors. Another election would have to be called 35 working days after 16th June, (4th August). The elections officer would liaise with details and paperwork.

61 Chairs Report.

Cllr Nottage had assisted with the erection of the Heras Fencing around the boat, and its rearranging and straightening on Saturday and Sunday after Damage had been done. The boat was removed on the Wednesday and the fencing removed Thursday.

On Monday 23rd he had attended a police forum group in Rye. It was mostly about neighbourhood policing, and antisocial behaviour. The PCSO now keep a log of the time they spend on patrol in each village. Over the past three months they had only been in Brede for 1.5 hours. The Inspector will be looking into these figures.

On Thursday 24th he had attended the Schools Jubilee picnic and fair on the Recreation Ground, giving out awards and being facepainted.

62 Correspondence.

None which had not already been circulated.

63 Reports from the District and County Councillors.

No District Report due to upcoming election

County report: A detailed report on the work of ESCC over the past year had been sent to the clerk, along with one on the Ukraine refugee help system. Both will be circulated after the meeting.

There was plenty of help available from County for Ukraine Refugees, and updates will be regularly posted to keep the public well informed.

64 Finance

a) Accounts to end April 2022

The Clerk had circulated the receipts and payments (see appendix A), bank reconciliation and the budget to date spend for April 2022. Cllr Wey proposed that the figures be approved and Cllr Oliver seconded.

Council RESOLVED to approve the accounts, bank reconciliation and budget spend for April 2022

b) Payments Schedule for May 2022

The clerk presented the list of payments which were due for payment in May. Cllr Allison proposed they were approved and Cllr Oliver seconded.

Council RESOLVED to approve the payment schedule for May 2022

			Net	Vat	Gross
BACS	Zurich	Insurance (paid 20.05.22)	£982.49		£982.49
D/D	Tesco Mobile	Clerks Phone			£12.50
D/D	Onecom	Village Hall Broadband			£44.70
Ch	Mary Brasington	Band for Jubilee party	£200.00		£200.00
BACS	Countrymans	Grass cutting cut 2	£265.00	£53.00	£318.00
BACS	Jon Butler	Handyman April			£100.00
BACS	Trinity Methodist Church	Hall hire April			£48.00
BACS	Countrymans	Grass cutting 2nd cut	£265.00	£53.00	£318.00
BACS	Ben Ransley	Bench Repair	£340.00		£340.00
BACS	Julian Bone	Removal of the Boat	£1500.00		£1500.00
BACS	Hasting Hire Centre	Heras Safety Fencing for boat	£115.00	£23.00	£138.00
BACS	Safeplay	Quarterly Play equipment inspection	£75.00	£15.00	£90.00
BACS	T Dixon	Expenses Items for Annual Assembly and HM docs	£45.95		£45.95
BACS	T Dixon	Wages for April			£996.39
BACS	HMRC	PAYE			£102.50
BACS	Village Hall	Hall Hire			£18.00
D/D	NEST	Clerk Pension, to note details only Employers Contribution			£77.58 £139.65

Proceedings and reports of committees and working parties

- 65 Recreation Ground and equipment.** The Boat has been removed.
- 66 Village Hall:** Next meeting is on the 8th June.
- 67 Footpaths.** Cllr Olson asked to contact Footpaths office about how to get footpath 22a cut back
- 68 Seats, trees, bus shelters, bins and hedges.** Seat at crossroads repaired. Hedge in Chticombe Road looking overgrown in places. Clerk to write to households once exact location identified.
Pathway over Kingwoodland Hill overgrown, clerk to arrange for it to be cut back.
- 69 Community Hall:** Agenda Item
- 70 Newsletter:** Agenda Item
- 71 Speed Watch:** Speedwatch Camera has gone for calibration.
- 72 Update on Queens Platinum Jubilee**
Bunting in place, Toilets due to be delivered on 1st June. Cllr Oliver now has a first aid certificate. Risk Assessment completed and handed to Cllr Oliver for the event.

Agenda Items for discussion

- 73 Black Cat Recording Device Bookings.**
Costs were £422+VAT for one device or £1388+VAT for four. Sites were discussed
Council RESOLVED to book four devices at a cost of £1388+VAT. Recording to be requested before School Holidays commenced.

- 74 Removal of the boat from the Recreation Ground due to Health and Safety Issues**
The boat had been removed urgently as a Health and Safety issue, due to failing its safety test, and despite being fenced off, access was being sought to use it.
Council ratified the spend of £1500 for remove the boat.
- 75 Improvement of Highways Signage**
As Cllr Fotheringham was not present this item was deferred to the next meeting so he could expand on the project.
Council deferred this item awaiting further information.
- 76 Newsletter**
The first draft had been circulated. Space had been left for the Jubilee weekend pictures. Cllrs agreed that the latest reports from County should be included, by increasing four pages. To keep colour for the pictures of awards etc. The front cover should have a Jubilee theme. Final spelling and Grammar checks were still to be completed.
Council RESOLVED to accept the Newsletter layout with suggested changes and Jubilee pictures to be added
- 77 .gov.uk emails and office 365**
Following further information of how to log on and use the email, council were aware that this was urgent to ensure Council information is encrypted and backed up.
Council RESOLVED to adopt .gov.uk emails and office 365 with remote back ups for the clerk.
- 78 Annual Play Equipment inspection**
A quote for £215 had been received from TMPI for the annual inspection of the play equipment
Council RESOLVED to accept the quote for £215 for the annual play inspection by TMPI
- 79 Pavilion Design**
There had still been no quote for a prefab building design by Wildernest. Council felt the time to move on with the project had come.
Council RESOLVED to ask Baker Architectural to now design an alternative pavilion, as per acceptance of the quote in March 2022
- 80 Items for noting or for including on future agendas.**
Neighbourhood Plan
War Memorial/Remembrance Memorial
- 81 Date of Scheduled next meetings**
Planning Meeting 7th June at 7.30pm in the Trinity Methodist Church Hall
Council meeting 28th June at 7.30pm in the Trinity Methodist Church hall

The meeting closed at 8.30pm