



BREDE PARISH COUNCIL

Draft Minutes of the meeting held on Tuesday 26th April 2022 at 7:30pm in Trinity Methodist Church Hall

Present: Councillors L Nottage (Chair), S Hampson, M Wey, G Olson, A Fotheringham, C Apps and J Allison.

In Attendance: Clerk Tracy Dixon

13 Public Question Time

There were no members of the public.

14 Apologies for Absence: None

15 a) Declaration of Interests: Cllrs Nottage and Oliver for the Village Hall, Cllr Hampson for the Payments to authorise and Shield awards(items 9b and 17), Cllr Allison for the Insurance (Item113).

b) Dispensation Requests: Cllrs Nottage and Oliver for the Village Hall.

16 Minutes of the following meeting were considered.

a) Full Council Meeting 29th March 2022 269/2021 - 295/2021. Cllr Wey proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Olson.

Council RESOLVED to approve the minutes for signing.

17 Update on Work in Progress and Clerks report.

The work in progress had been circulated and was noted. The clerk reported that the VAT return had been completed and sent off, payment was awaited. The Vacancy notices had been posted in the noticeboards and on the website, Council would hear if they could co-opt if no election had been called by 10 electors by the 6th May. The Parish Assembly boards and notices were ready and would go up on Friday.

18 Chairs Report.

Cllr Nottage had attended the ESALC Chairs forum. There were ongoing discussions about the lack of sanctions available for Councillors. ESALC were still pushing for Parish Councils to have the ability and legality to hold meetings by remote means when they chose, but no response yet. Suggestions of resilience plans being needed again following Storm Eunice when some areas were without mobile signal and electricity. Rother will help to set up if needed.

RALC meeting on the 6th April, Long presentation on highways, 10 years ago the budget for repairs was 19m now its only 10m. Quiet Lanes (unclassified roads being designated quiet lanes with a speed limit of 40mph), ESCC have no policy to introduce that at the moment. There was also a discussion about the new planning enforcement levels and whether they were effective. The Chairman of RALC is standing down.

Cllrs Nottage and Wey and the Clerk attended the funeral of Cllr Johnson.

19 Correspondence.

An email from the member of the public who had been co-ordinating litter picking, to let the clerk know who the equipment had been passed on to, due to her leaving for University. Litter picking will continue during the holidays.

20 Reports from the District and County Councillors.

None.

21 Finance

a) Accounts to end March 2022

The Clerk had circulated the receipts and payments (see appendix A), bank reconciliation and the budget to date spend for March 2022. Cllr Wey proposed that the figures be approved and Cllr Fotheringham seconded.

Council RESOLVED to approve the accounts, bank reconciliation and budget spend for March 2022

b) Payments Schedule for April 2022

The clerk presented the list of payments which were due for payment in April. Cllr Oliver proposed they were approved and Cllr Olson seconded.

Council RESOLVED to approve the payment schedule for April 2022

D/D	Tesco Mobile	Clerks Phone			£12.50
D/D	Onecom	Village Hall Broadband			£40.90
BACS	Jon Butler	Handyman March			£80.00
BACS	Trinity Methodist Church	Hall hire March			£28.00
BACS	Countrymans	Grass cutting 1 st cut	£265.00	£53.00	£318.00
BACS	Rother	Dog Bin emptying	£780.00	£156.00	£936.00
BACS	ESALC	ESALC and NALC memberships			£555.44
BACS	T Dixon	Plaques 70.95. Bunting £49.95 Gift Vouchers £60.00	£169.89	£11.01	£180.90
BACS	T Dixon	Moneysoft Programme	£75.00	£15.00	£90.00
BACS	T Dixon	Wages for March			£996.59
BACS	HMRC	PAYE			£102.30
D/D	NEST	Clerk Pension, to note details only Employers Contribution £77.58			£139.65

c) Virement for the year end March 2022

The recommended the movement of £450 from the Training reserves to the general reserve and £750 from the environment reserves to the general reserves to cover overspend on those budget headings. Plus a movement of £3455 from the reserves to the main account until the VAT claim had been repaid, this figure then to be returned to the general reserves.

Proceedings and reports of committees and working parties

- 22 Recreation Ground and equipment.** Spyro Gyro braking system had broken again. The Clerk has already contacted Safeplay to question why the repair had not lasted. Safeplay will investigate. Cllrs Allison and Nottage and the clerk met with a local contractor re installing some natural wood/log stepping stones and balance beams near the monolith Oak, where the scrubland has been cleared, to make another play feature in the park. A quote has been requested. Further quotes are needed for the removal of the boat, one has declined to quote.
- 22 Village Hall:** A Chair, Vice Chair, and treasurer are required. Returning to bimonthly meetings. Boiler serviced, disabled toilet being fitted.
- 23 Footpaths.** Cllr Olson to chase up about the Moorsholm footpath
- 24 Seats, trees, bus shelters, bins and hedges.** Seat at crossroads needs new slats, Handyman has been contacted. Clerk to progress new seats for Furnace Lane and Kingwoodland Hill
- 25 Community Hall:** Clerk to chase Wildernest for the quote/design requested.
- 26 Newsletter:** Agenda Item

- 27 Speed Watch:** 171 speeders (over 35mph) caught in 2 1.5 hours sessions, the fastest was 55mph. To approach the police re an officer attending due to the high figures. Training needs completing Need to check if other sites for speedwatch camera use are still active and approved for use.
- 28 Update on Queens Platinum Jubilee**
Cllr Oliver is organising generator, Cllr Wey may be able to help via work who are offering to lend generators for events that weekend.
Cllr Oliver will have First Aid cover, and will supply clerk with names for Risk Assessment. Cheque for band to prepares at end of May for payment at the event. Risk assessment to be finalised.

Agenda Items for discussion

- 29 Black Cat Recording Device Bookings.**
After a general discussion about the best site, it was felt that all four routes through the parish would benefit from it, but at an appropriate time. The clerk to get prices and availability and to defer decision to next meeting.
Item deferred to next meeting when costs available.
- 30 Quotes for a Insurance for 2022-23.**
(Cllr Allison redeclared her interest and took no part in the discussion or vote).
The three quotes varied considerably, but only the Zurich policy seemed to be appropriate for the Councils assets, and they were the only ones offering a three year deal, and the most competitive.
Council RESOLVED to use Zurich and tie in for a three year deal, with the option to extend a further two years.
- 31 .gov.uk emails and office 365.**
A Uniserve representative had made a short presentation about the importance of .gov.uk emails, and office 365. Further questions from Cllrs, regarding the use of Office 365 when already signed in on another 365 work account on tablets and phones need to be taken back to uniserve
Council deferred this item awaiting further information.
- 32 Newsletter Front Cover and renaming**
Council were show examples of the new cover, with white glossy paper and a colour photograph from around the Parish which will change with each issue.
Council RESOLVED to accept the proposed new cover design and renaming to the Brede and Broad Oak Community Newsletter.
- 33 Anti Poverty Consultation**
Cllr Hampson offered to draft a response on behalf of the council, circulate and collate comments before it was submitted.
Council RESOLVED to submit a response by 7th May
- 34 Shield Awards**
Cllr Hampson did not take part in any decision comments.
The nominations were discussed and placed in preferred order, but a final decision to be made after the closing date of 30th April, incase of further nominations being received. Small shields for the runner up in each category to be purchased. Winners to be invited to the Parish Assembly.
Council RESOLVED to delegate final award decision to be made on Monday 2nd May by the Chair and Clerk.

35 Change of regular meeting date

The members discussed the usual meeting date and whether to change. Current day suitable for most Councillors, but a small change to the 4th Tuesday instead of the last Tuesday was suggested to help with the accounting in months with 5 Tuesdays, otherwise payments are going out late.

Council RESOLVED move regular meetings to the 4th Tuesday from June. (not August or December)

294 Items for noting or for including on future agendas.

Cllr Nottage to start attending one Farmers Market a month and hold a surgery for residents comments.

Fly tipping and waste to be reported

Newsletter articles requested by 15th May

Best kept garden nominations required by Friday 30th April. Councillors allocated roads to walk and look at for nominations.

Neighbourhood Plan

War Memorial/Remembrance Memorial

295 Date of Scheduled next meetings

Parish Assembly 18th May at 7pm in the Village Hall

Annual Meeting of the Council 31st May at 7pm

Council meeting 31st May at 7.30pm

The meeting closed at 9.30pm