



# BREDE PARISH COUNCIL

Email: bredeparishcouncil@gmail.com  
Telephone: 07540 562345

The Hurst  
Netherfield Hill  
Battle  
TN33 0LA

Councillors are summoned to a meeting of Brede Parish Council will be held on **Tuesday 29<sup>th</sup> March 2022 at 7.30pm** in Trinity Methodist Church Hall, Udimore Road, at which business as laid out in the agenda will be discussed subject to the standing orders of the Council.

*Please note that face coverings are encouraged to be worn at this venue.*

*Tracy Dixon,*

Brede Parish Clerk and Responsible Finance Office  
Published 23<sup>rd</sup> March 2022

## AGENDA

1. **Public Question Time.**  
Public question time will last up to 15 minutes. Each speaker is limited to 2 minutes. The business of the meeting will start immediately after public question time or at 7.45pm, whichever is earlier.
2. **Apologies for Absence.**
3. **a) Disclosure of Interests** – To receive any disclosure of interest by a Councillor or Officer of personal interests in matters on the Agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.  
**b) Dispensation Requests.** – To receive any requests for dispensation declared under the disclosure of interests.
4. **Minutes.**
  - a. Full Council Meeting minutes from 22<sup>nd</sup> February 2022 235/2021 - 256/2021  
**RECOMMENDATION: To approve and sign the minutes as listed above**
5. **Update on Works in progress and Clerks report.** To receive a report from the Clerk
6. **Chairs Report.** To receive a report from the Chair.
7. **Correspondence.** To receive any correspondence and decide on any responses required.
8. **Reports from the District and County Councillors.**
9. **Finance.**
  - a. Accounts to end of February 2022
  - b. Payment Schedule for March.2022**Recommendation a) to approve the accounts to the end of February 2022  
b) to approve the payment schedule for March 2022**
10. **Proceedings and reports of Committees and Working Parties.**
  - a) Recreation Ground & equipment
  - b) Village Hall
  - c) Footpaths
  - d) Seats, trees, bus shelters, bins and hedges.



# BREDE PARISH COUNCIL

- e) Community Hall/Pavilion.
- f) Newsletter.
- g) Speed Watch

**Recommendation: To receive the reports and consider if there are any future agenda items required.**

- 11. Update on plans for the Jubilee.** To discuss an update on plans for the Jubilee weekend

## **Motions for Consideration**

- 12. Layout of Recreation Ground.** To discuss the layout of the Recreation Ground and planned works, (Pavilion, play equipment,) and future works, (possible memorial, tree planting,) are correctly placed.

**Recommendation: To approve the future layout for the Recreation Ground**

- 13. Quote for a new pavilion design.** To consider quotes for preparing a new pavilion design  
**Recommendation: To appoint an architect.**

- 14. Quotes for new play equipment.** To consider the quotes for new play equipment, and funding applications required.

**Recommendation. To appoint a contractor and approve the clerk to apply for funding.**

- 15. Black Cat Recording.** To discuss the booking of the Black Cat device

**Recommendation. To approve the sites and bookings.**

- 16. Risk Management Scheme.** To consider the new risk management scheme as circulated

**Recommendation. To approve the Risk Management Scheme**

- 17. Playground Repairs.** To consider the repairs needed to the play equipment as recommended from the recent inspection.

**Recommendation. To approve the repairs.**

- 18. Asset Schedule.** To consider updated Asset Schedule and replacement costs of items for the insurance figures, ready for the insurance renewal quotes.

**Recommendation. To approve Asset Register and approve the clerk to obtain three quotes for insurance renewal.**

- 19. Parish Assembly.** To agree the format of the Parish Assembly and approve the purchase of Garden Competition Prizes, engraving of shields and purchase of refreshments (tea, coffee, and biscuits etc.)

**Recommendation. To finalise the format and approve purchases.**

- 20. Items for noting or including on future agendas.**

Items for the next agenda to be submitted to the Parish Clerk 7 working days before Parish Council meeting. Clerk has final say if to be included in next agenda.

- 21. Date of scheduled next meeting –**

SLR meeting Monday 25<sup>th</sup> April 2022 2pm at Trinity Methodist Church Hall.

Full Council Meeting 26<sup>th</sup> April 2022 7.30pm at Trinity Methodist Church Hall.

Parish Assembly 18<sup>th</sup> May at 6pm in the Village Hall

(Planning meetings will be called when required)