



BREDE PARISH COUNCIL

Minutes of the meeting held on Wednesday 28th July 2021 at 7:30pm in Brede Village Hall.

Present: Councillors L Nottage (Chair), J Johnson, J Allison, S Hampson, R Oliver and G Olson

In Attendance: Clerk Tracy Dixon, County Cllr C Maynard and one member of the public.

76 Public Question Time

There were no questions from the public.

77 Apologies for Absence: Cllrs Apps and Wey.

- 78 a) Declaration of Interests:** Cllr Nottage and Oliver for the Village Hall (Working parties).
Cllr Hampson for item 14, Grant requests.
b) Dispensation Requests: Cllr Nottage and Oliver for the Village Hall.

Minutes of the following meeting were considered.

- 79 a) Full Council Meeting 30th June 2021 48/2021 - 69/2021.** Cllr Allison proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Johnson.

Council RESOLVED to approve the minutes for signing.

80 Update on Work in Progress and Clerks report.

The Clerk had circulated the updated work in progress.

The Clerk reported on the recent ESALC clerks forum. Hybrid meeting were possible with members of the public being allowed to join via remote means but not participate.

Councillors had to be present, although the clerk could work remote if needed.

The Elections bill had now been published. Citizens of the European Union CANNOT stand for election unless there is a reciprocal arrangement with that country. Current members may remain councillors but cannot stand again.

Governance. RFO's were reminded of the importance of keeping financial items simple and ensuring that there was no bias when dealing with quotes and tenders.

Confidentiality: Emails, to remind councillors of the importance/necessity of using a council email address for council business and not a personal one.

Planning. The New National Planning Policy Framework is now out and there is new guidance on first homes (affordable housing).

Procurement. Contract finder must be used for contracts over £25K but this only applies if you are advertising for tenders, it does not apply if you go direct for quotes/tenders.

PWLB. Borrowing is currently taking up to 3 months and longer, but should revert to round 8 weeks in a couple of months time.

Police Cluster Groups. They are wanting to expand the Police cluster groups, so contact Trevor Leggo if your council want to be involved. The Clerk will do so.

CSAG groups (Community Safety Advisory Groups) are being rolled out around the rest of the parishes (currently on Wealden only). If the parish is interested contact Trevor Leggo. the Clerk will do so.

Clerks Recruitment.. Councils want experienced clerks, very few applicants in some places. Need to make the role of clerk better known/better named

81 Correspondence.

Request for a basketball hoop for the recreation ground. (hoop has been purchased and installed).

Thankyou card received from last year's winner of the Young Person of the Year Shield.
ESALC with training dates

Two residents had emailed with thanks to council for new play equipment, and suggestions for a zip wire, slide and climbing frame.

Concerns about lost bin on Recreation Ground due to a fire and amount of rubbish being too much for remaining bin, reply sent a new bin had been ordered.

82 Report from the PCSO Orla Lindsey. An email had been received during the afternoon with apologies, due to workload PCSO Lindsay was unable to attend.

83 Reports from the District and County Councillors.

District Cllr J Johnson reported that he had received a telephone call from a resident in Northiam Road to say there were a quantity of nails on the road. Cllr Johnson had contacted ESCC highways who had come out and swept the road.

Cllr Johnson had made further enquiries about CiL and its uses. Strategic CiL, to improve infrastructure, may be available for a new pavilion/community Hall in the future, but currently a policy on how strategic CiL is to be spent locally has not been made by the District Council.

Cllr Johnson had no update on undecided planning applications. The planning department was still understaffed and overwhelmed with work.

County Cllr C Maynard reported that the repairs to the Northiam road crossing had been chased by him in the previous week.

84 Finance

a) Accounts to end June 2021

The Clerk had circulated the accounts, bank reconciliation and the budget to date spend for June 2021 (see appendix A). Cllr Oliver proposed that the figures be approved and Cllr Hampson seconded.

Council RESOLVED to approve the accounts, bank reconciliation and budget spend for June 2021

b) Payments Schedule for July

The clerk presented the list of payments for July. Cllr Johnson proposed they were approved and Cllr Oliver seconded

Council RESOLVED to approve the payment schedule.

D/D	Tesco Mobile	Clerks Phone	£12.50
D/D	EDF energy	Community Hall electric	£39.00
D/D	Onecom	Village Hall Broadband	£40.90
BACS	Countrymans	Grass Cutting Third cut	£312.00
BACS	J Bone	Village Green grass cutting	£30.00
BACS	J Bone	Extra Grass Cutting and tidying	£250.00
BACS	J Butler	Handyman May	£89.90
BACS	Viking	Stamps envelopes and stationary	£50.42
BACS	T Dixon	Basketball hoop	£28.71
BACS	Unipar Services	Speed Camera calibration	£258.00
BACS	Glasdon	Rubbish Bin	£201.44
BACS	K Robertson	Internal Audit fee	£196.00
BACS	Brede Village Hall	Hall Hire for June meeting	£18.00
BACS	Battle Computers	Computer tidy up and service	£75.00
BACS	Business Stream	Community Hall Water	£50.17
BACS		Wages for July	£929.44
BACS	HMRC	PAYE	£39.40
DD	NEST	Clerk Pension, to note details only Employers Contribution £29.25	£68.25

Proceedings and reports of committees and working parties

85 Recreation Ground and equipment. Play equipment inspection booked for the coming Thursday.

- 86 Village Hall:** Next meeting in two weeks time. Still looking for a secretary.
- 87 Footpaths:** Footpath 23c, Udimore Road had an A board with a closed notice on it. ESCC had no record of it being closed. Reported to Rights of Way Team. Many of the footpaths are overgrown.
- 88 Seats, trees, bus shelters, bins and hedges.** New bin ordered. Bus shelter to be redecorated in August.
- 89 Community Hall:** Agenda Item
- 90 Newsletter:** New resident has commented how useful it was and congratulated the council for such a good book for the community.
- 91. Speed Watch:** No report.

Agenda Items for discussion

92. Announcement of the Best Kept Garden Winners and Shield Winners –

Brede Shield		Broad Oak Surgery
Young Person		Mollie Thompson

Garden Competition

Best Cottage Garden	1 st	Conifers, Chitcombe Road
	2 nd	Saffrons, Furnace Lane
	3 rd	St Mary's, Chitcombe Road

Best Estate Garden	1 st	The Gables, Udimore Road
	2 nd	6 Fieldway
	3 rd	36 Oakhill Drive

Best Container/ Window Box	1 st	Maidlands Cottage, Udimore Road
	2 nd	4 The Martletts
	3 rd	3 Church Farm Cottages, Cackle Street.

Council received and noted the results.

93. Appointment of Parish Lengthsman.

To do small cutting, clearing and tidying of the parish as required and directed Cllr Oliver proposed that Mr J Bone be appointed to do occasional cutting and tidying as directed by the Clerk. Cllr Allison seconded.

Council RESOLVED to appoint Mr J Bone as the Parish Lengthsman for occasional work.

94. Investment of reserves. The current fixed term bond is due for renewal on August. To reduce the amount of reserves held on one banking institution Cllr Nottage proposed that the fixed term bond be increased by £25,000 of reserves. Cllr Olson seconded.

Council RESOLVED to invest a further £25,000 of reserves in the bond on its renewal.

95 Approval of grants for Church Burial Grounds.

(Cllr Hampson had declared a non-pecuniary interest in this item and abstained from comment or voting). Grant applications had been received from both Trinity Church and St Georges Church for assistance with the costs of grass cutting and maintaining the burial grounds.

Cllr Olson proposed that Trinity Church and St Georges Church each received £400 towards the maintenance of the parish burial grounds as they were for the benefit of all those living in the parish. Cllr Johnson seconded.

Council RESOLVED to award the grants as requested.

- 96 Appointment of Internal Auditor for 2021-22**
Cllr Hampson proposed that the internal auditor Mr k Robertson be reappointed for 2021-22
Cllr Oliver seconded.
Council RESOLVED to appoint Mr K Robertson as internal auditor for 2021-22
- 97 Removal of Community Hall.**
A report on the condition of the Community Hall had been circulated. It had ceased to be useable and passed its viable life, not being worth the costs of major repair and refurbishment. Cllr Allison proposed that quotes should be sought for its removal and that the Clerk found out how to get the utilities disconnected, but accessible in case of a future rebuild. Cllr Olson seconded; all present were in favour.
Council RESOLVED to obtain quotes for the removal of the Community Hall
- 98 Use of Recreation ground for football team.** As will now not be a useable pavilion, there were concerns about provision of adequate facilities and storage of the goalposts and pitch marking equipment, Cllr Nottage proposed that the request be declined as Council could not take booking with no adequate facilities to offer. Cllr Oliver seconded, all present were in favour.
Council RESOLVED to decline the request.
- 99 Items for noting or for including on future agendas.**
Cllr Oliver will be the nominated Events Co-ordinator for small Parish Council events.
To consider silhouettes of the soldiers for the parish.
To consider Clerks conditions of employment. (For closed session)
- 100 Date of Scheduled next meetings**
Council Meeting 28th September 2021 7.30pm in the Large Hall at Trinity Methodist Church.
Planning meetings will be called as required.

The meeting closed at 8.50pm