



BREDE PARISH COUNCIL

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Councillors are summoned to a meeting of Brede Parish Council will be held on **Tuesday 27th April 2021** by Zoom at 7.30pm at which business as laid out in the agenda will be discussed subject to the standing orders of the Council.

Any member of the public wishing to join this meeting will need to contact the clerk and request the joining code.

Tracy Dixon,
Brede Parish Clerk and Responsible Finance Office
Published 21st April 2021

AGENDA

- 1. Public Question Time**
Public question time will last up to 15 minutes. Each speaker is limited to 2 minutes. The business of the meeting will start immediately after public question time or at 7.45pm, whichever is earlier.
- 2 Apologies for Absence**
- 3 a) Disclosure of Interests** – To receive any disclosure of interest by a Councillor or Officer of personal interests in matters on the Agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.
b) Dispensation Requests. – To receive any requests for dispensation declared under the disclosure of interests.
- 4. Minutes**
a. Full Council Meeting minutes from 30th March 2021 261/2020 - 285/2020
RECOMMENDATION: To approve and sign the minutes as listed above
- 5. Update on Works in progress and Clerks report.** To receive the report from the Clerk
- 6. Correspondence.** To receive any correspondence and decide on any responses required.
- 7. Reports from the District and County Councillors.**
- 8. Finance**
a. Accounts to end of March, including bank reconciliation and budget spend to date.
b. Payment Schedule for April.
Recommendation a) to approve the accounts to the end of March
b) to approve the schedule of payments for April



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9. Proceedings and reports of Committees and Working Parties

- a) Recreation Ground & equipment
- b) Village Hall
- c) Footpaths
- d) Seats, trees, bus shelters, bins and hedges.
- e) Community Hall/Pavilion.
- f) Newsletter.
- g) Website.
- h) Speed Watch

Recommendation: To receive the reports and consider if there are any future agenda items required.

10. Scheme of Delegation. To consider and approve the Scheme of Delegation should council be unable to meet face to face.

Recommendation: To approve the Scheme of Delegation.

11. Policies: To review and adopt the following policies

- a) Grievance Policy

Recommendation: To approve and adopt the policies as listed

12. Nominations for Parish Awards. To request nominations be returned by the 29th June 2021 for awarding trophies in July. Awards are:

Brede Shield: awarded to a person or group who contribute to enhance the community.

Community Spirit Award, awarded to someone who brings Community Spirit to the Parish.

Young Person of the Year: in recognition of a young person achieving/doing something amazing.

Recommendation: To approve the date for nominations to be returned and for the details to publicised.

13. Items for noting or including on future agendas.

Items for the next agenda to be submitted to the Parish Clerk 7 working days before Parish Council meeting. Clerk has final say if to be submitted to next agenda.

14. Date of scheduled next meeting – Annual Meeting 4th May 2021 7.30pm.
(Planning meetings will be called when required)