



BREDE PARISH COUNCIL

Minutes of the meeting held on Tuesday 30th March 2021 at 7:30pm via Zoom

Present: Councillors L Nottage (Chair), R Oliver, J Johnson, C Apps, J Allison, and J King

In Attendance: Clerk Tracy Dixon, County Cllr C Maynard. 1 member of the public joined at 7.35pm.

261 Public Question Time

There were no members of the public present for question time.

262 Apologies for Absence: Cllrs S Hampson, M Wey, G Olson

263 a) Declaration of Interests: Cllr Nottage for the Village Hall (Working parties). Cllrs Oliver and King for item 13 part c, Grants (1st Brede Scouts) as President and Chairman respectively

b) Dispensation Requests: Cllr Nottage for the Village Hall.

Minutes of the following meeting were considered.

264 a) Full Council Meeting 23rd February 2021, 229/2020 - 255/2020. Cllr Oliver proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Apps

Council RESOLVED to approve the minutes for signing.

265 Update on Work in Progress and Clerks report.

The clerk had circulated the updated work in progress.

The reported that the crossing safety fence installed by East Sussex Highways on the A28 Northiam Road, was deteriorating rapidly and had been reported to Highways for attention. The licence for the new dog bin to be put up has still not been issued, the clerk had enquired as to the delay.

Cllr Nottage had met with the surveyor for the Community Hall and a report is awaited.

266 Correspondence.

The Clerk has received a request for an under 11s football club to use the Recreation Ground every Saturday morning. As it is not yet certain which clubs will be returning following easing of the pandemic restrictions, and the Community hall is currently not useable for toilets, it will be an agenda item for discussion at the next meeting. The Clerk will find out the current users intentions and prepare a report.

267 Reports from the District and County Councillors.

District Cllr J Johnson had nothing to report

County Cllr C Maynard Had a brief update on the situation for meetings after the 7th May once the legislation for remote meetings ends and the concerns County have.

268 Finance

a) Accounts to end February 2021

The Clerk had circulated the accounts, bank reconciliation and the budget to date spend for February 2021 (see appendices). Cllr Johnson proposed that the figures be approved and Cllr Oliver seconded

Council RESOLVED to approve the accounts, bank reconciliation and budget spend.

b) Payments Schedule for March

The clerk presented the list of payments for March. Cllr Apps proposed they were approved and Cllr Allison seconded

Council RESOLVED to Approve the payment schedule

BACS	AH Garden and Trees	Tree works	£2265.00
BACS	AH Garden and Trees	Hedges in Recreation grounds	£650.00
BACS	ESCC highways	Licence for Dog Bin	£445.50
2720	HMRC	PAYE	£84.96
BACS	Jon Butler	Handyman February (185.96) and March (80.00)	£265.96
BACS	Wealden Ad	Newsletter	£263.00
BACS	T Dixon	Ink	£75.56
BACS		Wages for March	
DD	NEST	Clerk Pension, to note details only Employers Contribution £45.00	£105.00

Proceedings and reports of committees and working parties

- 269 Recreation Ground:** New Play equipment had been ordered
- 270 Village Hall:** Remains closed
- 271 Footpaths:** No report
- 272 Seats, trees, bus shelters, bins and hedges.** Bus shelter on Udimore Road, the paint is blistering following redecoration 8 months ago. Contractor who decorated has been contacted and will be investigating the cause and advising what can be done.
- 273 Community Hall:** Awaiting survey report before a decision can be made.
- 274 Newsletter:** No report
- 275 Website:** New website now up and running. Village information page needs updating, Clerk will liaise with Cllr Oliver for correct information about local groups.
- 276 Speed Watch:** Still not meeting due to Covid-19 restrictions.

Agenda Items for discussion

- 277 Telephone Boxes** – Final costs of repairing and converting the Box by the Village Green to a book swap by the local volunteer group had been received and circulated. Cllr Nottage proposed that the item be purchased for the box to be repaired and converted. Cllr Apps seconded
Council RESOLVED to purchase the parts for the repair and conversion of the Telephone Box
- 278 Code of Conduct** –Cllr Nottage proposed that the new Code of Conduct be adopted. Cllr Oliver seconded.
Council RESOLVED to adopt the new Code of Conduct.
- 279 Polices to be Adopted**
- Document Retention Policy.
 - Equal Opportunities Policy
 - Freedom of Information Policy
 - Media and Communications Policy
- Cllr Allison all policies be adopted, Cllr King Seconded
Council RESOLVED to adopt the four polices as listed.
- 280 Grants**
- a) Country Buttercups £200 Proposed Cllr Apps, Seconded Cllr Oliver
- b) Trinity Church £215 Proposed Cllr Johnson, Seconded Cllr King
- c) 1st Brede Scouts £200 Proposed Cllr Apps, Seconded, Cllr Allison
- Council RESOLVED to approve the grants**

(Cllrs Oliver and King redeclared their interests for part c (1st Brede Scouts) and left the meeting for this item).

281 Earmarked Reserves– The Clerk had circulated details of the recommended earmarked reserves having reviewed the accounts and money movements for the past two years. Cllr Nottage proposed they were approved, Cllr Apps seconded
Council RESOLVED to approved the recommended earmarked reserves.

282 Items for noting or for including on future agendas.

Cllr Oliver suggested the council may wish to consider a monument for Remembrance Sunday.

The Clerk referred to County Cllr Maynard’s comments about the legislation for zoom meetings not continuing after 7th May. The Village Hall committee room has been reserved again, but may not be large enough, the bigger hall is already occupied on normal council meeting nights. The Clerk will prepare a scheme of delegation for discussion and consideration of adoption at the next meeting.

283 Date of Scheduled next meetings

Planning Meeting	13 th April 7.30pm by Zoom
Full council	27 th April 7.30pm by Zoom
Annual Meeting	4 th May 7.30pm by Zoom

Cllr Nottage moved that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of the business to be transacted.

284 Update on Clerks paid Study Time. Council noted the extra hours the clerk had completed but agreed it was within previously agreed limits.

285 Clerks Holiday Hours. Cllr Nottage proposed that the clerk be allowed to carry over unused holiday hours as per The Working Time (Coronavirus)(Amendment) Regulations March 2020, Cllr Oliver seconded

Council RESOLVED that the clerk was allowed to carry over unused holiday hours

The meeting closed at 8.25pm