

Brede Parish Council

Minutes of the meeting held on Tuesday 24th November 2020 at 7:30pm via Zoom

Present: Councillors L Nottage (Chair), S Hampson, R Oliver, J Johnson, C Apps, J Allison, J King, G Olson and the Clerk.

County Cllr Maynard was in attendance.

- 161 a) Declaration of Interests:** Cllr Nottage declared an interest in the cheque payments.
b) Dispensation Requests: Cllr Nottage and Cllr King for the Village Hall

- 162 Apologies for Absence: Cllr M Wey**

Minutes of the following meetings were considered.

- 163 a) Planning Meeting 27th October 2020. 133/2020 - 136/2020.** Cllr Allison proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr King. All members present agreed.

b) Full Council Meeting 27th October 2020 137/2020 - 156/2020. Cllr Oliver proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Hampson. All members present agreed.

- 164 Matters arising from the above including Work in Progress:**
 No matters arising.

Work in Progress – No matters for comment.

- 165 Finance**

a) Accounts to end October 2020

The Clerk presented the accounts for October 2020 see appendix A
 These figures were proposed by Cllr Hampson and seconded by Cllr King. All members present agreed.

b) Cheques to be signed-

The clerk presented the list of cheques to be signed for November and BACS payments to be made

Cheques will be signed and payments made on 25.11.2020

Chq No	November2020		
	Payments Already made		
2711	Land Registry	Details of land ownership of twitten	£4.00
	Payments to be made		
2706	Forest Tree Surgeons and Consultants	Tree Inspection	£500.00
2712	HMRC	PAYE	£16.56
2713	PKF Littlejohn	External Audit	£240.00
2714	T Dixon	Ink for printer	£31.78
2715	L Nottage	Chairmans Allowance	£250.00
2716	Brede Village Hall	Hall hire for Speedwatch meeting	£18.00
BACS	Jon Butler	Handyman October 2020	£93.75
BACS	David Jones	Village Green November	£40.00
BACS	Countrymans	Grass cutting	£306.00
BACS	T Dixon	Wages for September	£876.24
DD	NEST	Clerk Pension, to note details only Employers Contribution £27.90	£65.10

These figures were proposed by Cllr Oliver and seconded by Cllr Johnson. All members present agreed.

- 166 Report/observation of the District and County Councillor –**
District Councillor Johnson had nothing to report
Cllr Nottage asked about the disabled parking in Rother carparks and whether those showing a disabled permit still had to pay as the signage is not clear. Cllr Johnson will check and report back
(27.11.2020 Cllr Johnson informed the clerk that payment for parking for those with disabled permits is required in Rother car parks)

County Councillor Maynard gave the following report.
Meetings regarding Covid -19 and what support is required in Rother are ongoing. Numbers for Rother are increasing.
He is still receiving lots of reports on speeding and potholes. Cllr Maynard felt the SLR meeting was constructive but will need to ensure the work on the B2089 is done. Cllr Nottage asked who checks the work done by the Highways stewards, who are not employed by ESCC as the feelings in the village are that work is not done to the usual standards. Cllr Maynard will check but commented that most repairs are temporary initially.
Cllr Maynard offered to arrange an informal meeting with Westfield and Udimore parishes, should the Council wish to jointly purchase a mobile speed monitoring device.

- 167 Statements, questions and comments from the public.** None

Proceedings and reports of committees and working parties

- 168 Recreation Ground:** The clerk had received an enquiry about the safety of the basket swing and whether a fence should be put around it to prevent accidents. Council noted that the yearly health and safety inspection has not highlighted this as a concern.
- 169 Village Hall:** Closed at present, although the Framers Market continues outside. There is a meeting on Friday 27th November.
Groups returning to using the hall after this lockdown will be required to submit their own risk assessment as well as agreeing to follow the one provided by the hall.
- 170 Footpaths:** Cllr Olson has had two enquiries about the footpath in Fieldway which keeps flooding. This is due to the Southern Water station. A member of the public has complained to Southern Water and Cllr Olson has also contacted them and asked for action. It has now been given a complaint reference.
- 171 Seats, trees, bus shelters and bins:** Cllrs commented on how smart the bus shelters now look.
The clerk is progressing with the new dog bin and just needs to inform highways the type of bin to be erected before getting the licence and purchasing it.
- 172 Community Hall:** Nothing to report.
- 173 Newsletter:** Nothing to report.
- 174 Website:** The clerk has made progress with the new site and is aiming for it to go live in January. The page for the Village Hall provisional bookings is being sorted.
- 175 Speed Watch:** No report, no action during lockdown.

Items for discussion

- 176 Trees –** The clerk requested 5 quotes but only one was received. Cllr Nottage proposed that the quote Hunnisetts was accepted. Cllr Apps seconded. A majority agreed. The clerk will request that the work is completed before the nesting season, and that 2 weeks notice of the commencement of the work is given. The work to be inspected by two councillors on completion before the invoice is paid.
- 177 Precept –** The precept meeting will now be via zoom on the 1st December. The clerk will circulate projected expenditure for 2020 to assist with budgeting.

- 178 Speed Monitoring** – Although the data showed that 60% of cars were speeding, the figures were considered acceptable by highways and requests for a permanent device will not be supported. The Parish Council can purchase a portable device which can be moved around every 10 days. Cllr Olson, Allison and Oliver indicated they would be interested in attending any meetings set up with Udimore and Westfield to discuss the possible joint purchase of a device (see Cllr Maynards report)
- 179 Bank Signatories** – Currently only Cllrs Nottage and Hampson can authorise online payments once the clerk has set them up. Need two more councillors with online access. Cllrs Olson and Johnson indicated they were happy to do this, the clerk to get it organised.
- 180 Recreation Ground Hedges** – The clerk has received two quotes for the cutting and trimming of the hedges in the recreation ground. Cllr Hampson proposed that Hunnisetts should be used as they were already doing the trees. Cllr Johnson seconded. This was agreed by a small majority.
- 181 Telephone Boxes** – The clerk had received four responses showing interest in either repairing and maintaining a box or purchasing one. The deadline for showing interest is 31st December.
- 182 Urban Grass Cutting** – Countrymans had submitted a quote showing only a modest increase for next years grass cutting. Cllr Allison proposed it was accepted, Cllr Johnson seconded. All those present agreed.
- 183 Routine Business Hedges**
The hedge at Roselands was reported as looking overgrown. The clerk to review and report if needed.
- 184 Signing of Cheques.** The Clerk arranged to drive out to Cllrs Hampson, Oliver and Nottage the next day (25th) to get the cheques signed.
- 185 Any other business:** Grant Spending. The Clerk pointed out that little of the allocated grant money had been spent. It was suggested that any local groups needing a grant should be encouraged to apply before March.
Village sign on the Northam Road is looking as if it has been clipped by a car and is wonky. Also the layby is messy. Clerk to investigate and report if necessary.
- 186 Date of next meeting:**
- | | |
|-----------------|-------------------------------|
| Precept meeting | 1 st December 2020 |
| Full council | 26 th January 2021 |

The meeting closed here at 9.02pm and moved on to the confidential item.