Brede Parish Council

**Minutes of the meeting held on Tuesday 29th May 92018 at 7:30pm in the Brede Village Hall**

**Present:** Councillors L Nottage (Chair), J Armstrong, C Apps, G Stone and I Stone. County Cllr C Maynard, District Cllr J Johnson and the Clerk were also present.

**12 a) Declaration of Interests:** None

**b) Dispensation Requests:** Cllr G Stone for the Village Hall

**13 Apologies for Absence:** CllrsJ King and R Oliver

Minutes of the following meetings were considered.

**14 a)** **Full Council Meeting 24th April 2018 – 342/18 – 370/18.** Cllr Armstrong proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr G Stone. All members present agreed.

**b)** **Annual Meeting 8th May 2018 – 1/18 – 11/18.** Cllr Armstrong proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr G Stone. All members present agreed.

**15 Matters arising from the above**

 **361/18 - Councillors email addresses:** Cllrs Apps, Nottage and Oliver completed.

 **363/18 - ID tags:** Photos received from Cllrs G Stone, Hampson & Apps

**16 Finance-**

**a) Accounts to end of May 2018**

 **Cheque previously presented Chq no. Net VAT Total**

 **24/4/18 - 29/5/18**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| BT | Village Hall Broadband | D/D | 34.99 |  | 34.99 |
| L Bannister | Wages underpaid/broadband/travel | 2440 | 392.67 |  | 392.67 |
| HM Revenue & Customs 334PF00164770 | HMR&C PAYE Apr | 2441 | 112.00 |  | 112.00 |
| J Butler | Handyman March | 2442 | 93.75 |  | 93.75 |
| D Jones | Village Green | 2443 | 65.00 |  | 65.00 |
| Cllr Hampson | Travel to training course | 2444 | 22.50 |  | 22.50 |
| Action in Rural Sussex | Subscription | 2445 | 50.00 |  | 50.00 |
| Viking | Stationery | 2446 | 30.66 | 6.13 | 36.79 |
| East Sussex ALC Ltd | ESALC & NALC Subsription | 2447 | 584.67 |  | 584.67 |
| Cllr L Nottage | Community Speedwatch jackets | 2448 | 89.80 | 17.96 | 107.76 |
| Glasdon Uk Ltd | Dog bin | 2449 | 248.25 | 49.65 | 297.90 |
| BT | Telephone | D/D | 175.95 | 35.19 | 211.14 |
| EDF Energy  | Community Hall Electricity | D/D | 38.00 |  | 38.00 |
| L Bannister | Wages (Apr) | S/O | 278.54 |  | 278.54 |
|  |  |  |  |  |  |
|  |  |  | **2,216.78** | **108.93** | **2325.71** |

 **Grand Total £2325.71**

There was a query regarding the amount of the BT telephone bill – transition to new contract. These figures were proposed by Cllr Apps and seconded by Cllr G Stone. All members present agreed.

**b) Cheques to be signed -** These figures were proposed by Cllr Apps and seconded by Cllr I Stone. All members present agreed.

**17 Report/observation of the District and County Councillors** – District Cllr Johnson had received complaints regarding the missed collection of Garden Waste, he was told by the contractors that it is a busy season. The bins were not emptied for over a week. Cllrs reported that the bin in Chitcombe Road had not been emptied, neither had the dog bin at Furnace Lane. Brown bins in Cackle Street had not been emptied since April.

Regarding DPO – the Chair reported that according to SSALC, Parish Councils are not required to register at the moment.

 Congratulations were offered to District Cllr Johnson who is now the Chair of RDC

**18 Statements, questions and comments from the public –** None.

 **Proceedings and reports of committees and working parties**

**19 Recreation Ground:** Fitness Equipment is being well used.

**20 Village Hall:** The Parish Council may install and maintain a drop-down screen in the Village Hall Committee room. Decoration in progress.

**21 Footpaths:** Footpaths in Brede Place need signage.

**22** **Seats, bus shelters and bins:** On going.

**23 Brede Voluntary Car Scheme:** Nothing to report.

**24** **Community Hall:** See Agenda Item below.

**25 Police Report:** No report.

**26 Newsletter:** Deadline for July edition is 30th May.

**27 Resilience Planning:** On going.

**28 Website:** 1000 hits since 14th April 2018.

**29 Speed Watch:** Device has now been returned. Session at Village Hall produced 18 speeding vehicles in the first half hour, only 5 in the second.

**Items for discussion**

**30 Annual Report of the Parish Council’s Accounts:** Cllr Apps proposed that the Accounts be signed. This was seconded by Cllr Armstrong. All members present agreed.

**31 Report/observation of the County Councillor:** County Cllr Maynard was asked about planning relating to the Community Hall/Pavilion project. It was thought that the cost would be around £100,000 – Cllr Maynard thought that figure may be optimistic. It could be useful to get a Planning Agent but be mindful that funding sources like to have ‘all the i’s dotted and the t’s crossed’. The Council should speak to a senior Planning Officer first. Would want a building that would last 50 – 100 years.

 **Dog bin license –** suggest use own land or private property (see below)

 **Bus timetable –** ESCC has tried to persuade Stagecoach to retain the 17.30pm bus from Hastings but they refused. They have not been keen to co-operate and there was no prior notice regarding the changes. They say the service is not economically viable. (See below)

**32 Register with ICO and Appointment of DPO (subject to requirements):** It is not essential that the Parish Council registers with the ICO. Cllr Nottage proposed that the position of DPO be kept ‘in house’ at the moment. This was seconded by Cllr Armstrong. The majority of members present agreed (5 – 1)

**33 Adoption of Risk Management Policy:** It was proposed by Cllr I Stone that this policy be adopted. This was seconded by Cllr Hampson. All members present agreed.

 **34 Adoption of new Standing Orders**: To be deferred until Extraordinary meeting on 5th June 2018.

 **35 Transfer of Funds:** To be deferred until next Full Council Meeting on 26th June 2018.

 8.45pm County Cllr Maynard & District Cllr Johnson left the meeting.

**36 Maintenance Contract for Play Equipment:** In the hands of Fenland Leisure office awaiting price.

 **37 Plans for Pavilion:** To draw plans up to submit to the Planning Department will cost about £1500. Delay until contact has been made with the Planning Officer.

**38 Purchase of Drop-down screen for Village Hall:** Size needed about 2m x 1.5m. Prices to be researched *(Clerk)*

1. **Report from SLR meeting:** Various items reported. Contact ESCC to ask about SID. *(Clerk)*

**40** **New Bus Timetable:** (See County Cllr’s report above) Write to Stagecoach – the village is becoming more isolated and there will be a potential increase in residents. *(Clerk)*

**41** **New financial reporting:** To be deferred until Extraordinary meeting on 5th June 2018.

**42** **Garden Competition Presentation date:** 22nd September 2018, Brede Village Hall at 2.00pm.

**43 License for dog bin cost:** Cost of license will be £ £257.20 plus the cost of a registered contractor to install it. An offer has been made to relocate the bin on private property. Enquiry to be made from RDC regarding access for emptying. *(Clerk)*

**Routine Business:**

**44 Hedges:** The Twitten footpath, Cherrybarn Farm

**45 Any other business:** What plans are there for the future use of the red phone boxes. Facebook page for the Parish Council.

Dead tree at side of Village Hall **–** Village Hall problem.

 Date for Community Hall Working Party meeting – 20th June 2018, 7.00pm

 Royal Wedding Picnic was a great success – thanks expressed to Cllr Oliver.

**Date of next meeting:**

**Planning Meeting –** Tuesday 5th June 2018 in Brede Village Hall at 7.00pm

**Extraordinary Meeting -** Tuesday 5th June 2018 in Brede Village Hall at 7.15pm

**Brede Parish Council Meeting** – Tuesday 26th June 2018 in Brede Village Hall at 7.30pm

**With no further business, the meeting closed at 9.40pm**