Brede Parish Council

**Minutes of the meeting held on Tuesday 28th May 2019 at 7:30pm in the Brede Village Hall**

**Present:** Councillors L Nottage (Chair), J Armstrong, C Apps, and S Hampson. District Cllr J Johnson, County Cllr C Maynard, the Clerk and 1 member of the public were also present.

**19 a) Declaration of Interests:** None

**b) Dispensation Requests:** None

**20 Apologies for Absence:** Cllr R Oliver

Minutes of the following meetings were considered.

**21 a)** **Planning Meeting 30th April 2019 – 372/19 – 377/19 -** Cllr Hampson proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Apps. All members present agreed.

**b)** **Full Council Meeting 30th April 2019 – 378/19 – 404/1** - Cllr Armstrong proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Apps. All members present agreed.

**c) Annual Meeting 14th May 2019 – 1/19 – 12/19 –** Cllr Armstrong proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Hampson. All members present agreed.

**22 Matters arising from the above including Work in Progress:**

389/19 – Requested seat not bus shelter.

 398/19 – PAT testing – still waiting for the correct model to be supplied (out of stock)

**Trees on Recreation Ground** – to be chased

**23 Finance:**

**a) Accounts to end of May 2019**

 **Cheque previously presented Chq no. Net VAT Total**

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| --- |
| **24/4/19 - 28/5/19** |

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| --- | --- | --- | --- | --- | --- |
| BT | Telephone | D/D | 87.39 | 17.48 | 104.87 |
| L Bannister | Wages underpaid/broadband/travel | 2552 | 47.93 |  | 47.93 |
| HM Revenue & Customs 334PF00164770 | HMR&C PAYE Apr | 2553 | 110.57 |  | 110.57 |
| J Butler | Handyman March | 2554 | 93.75 |  | 93.75 |
| D Jones | Village Green | 2555 | 85.00 |  | 85.00 |
| Action in Rural Sussex | Subscription | 2556 | 50.00 |  | 50.00 |
| ESALC & NALC | Subscription | 2557 | 619.84 |  | 619.84 |
| Rother District Council | Emptying Dog Waste bins | 2558 | 617.50 | 123.50 | 741.00 |
| Brede Village Hall | Hire of Hall | 2559 | 12.00 |  | 12.00 |
| Cllr C Kynvin | Voluntary Car Scheme | 2560 | 100.00 |  | 100.00 |
| Cllr R Oliver | Plants for planters & Newsletter prize | 2561 | 17.00 |  | 17.00 |
| Top Flight Supplies | Supply & engrave Trophies | 2562 | 257.85 |  | 257.85 |
| Brede Steam Engine Society | Donation | 2563 | 50.00 |  | 50.00 |
| EDF Energy  | Community Hall Electricity | D/D | 38.00 |  | 38.00 |
| L Bannister | Wages (April) | S/O | 640.00 |  | 640.00 |
| OneCom | Village Hall Broadband | D/D | 31.76 | 6.35 | 38.11 |
|  | **Total** |  | **£2,858.59** | **147.33** | **3005.92** |

 **Grand Total £3005.92**

£937 from the Recreation Equipment Maintenance allowance for 2018-19 to be transferred to the Nationwide account

These figures were proposed by Cllr Hampson and seconded by Cllr Apps. All members present agreed.

**24 Co-option of members to the Parish Council –** M Wey was co-opted onto the council and duly took his seat

**b) Cheques to be signed –**These figures were proposed by Cllr Hampson and seconded by Cllr Apps. All members present agreed.

Cllr Hampson agreed to become a signatory.

**25** **Report/observation of the District and County Councillors –** District Cllr J Johnson apologised for not getting to the Annual Assembly as he was in A & E with his mother who had had a fall. RDC elections – re-elected and offered thanks to all who expressed support. The voting did not follow local issues – more protest voting. His Chairmanship has now ended after an interesting year. He is now on the Planning Committee. Has been contacted about roads, the cross roads and speed limits. Any alteration to the speed limit at Sowdens is not really practical.

County Cllr Maynard said that it was a pleasure to come to the Annual Assembly and see the interesting presentation from the brede Steam Engine Society. There had been queries re traffic with the feeling that the new signage had not been enough. Can the Parish Council think of anything else needed? Community Match might be something to be used for improvements not funded by ESCC. Cllr Maynard is happy to lobby on behalf of the Parish Council. Lowering the speed limit would need the support of the Police. After the CPE comes in in 2020 teams could be sent out to target ‘hot-spots’.

 Q: Why can there be no yellow lines before the CPE so that enforcement can start right away? - The Parish Council has to demonstrate a need for the measures.

 Contact Cllr Maynard re time signs for the zig zag lines at the school, yellow lines at the cross roads, Reedswood Road and Oakhill Drive and ‘narrow Road’ sign on Kingwood Hill. Speed signs have to be value for money.

 Adult Social Care – there is a consultation on removing the subsidy for Meals on Wheels.

**26 Statements, questions and comments from the public –** Query re who dictates the cost of grass cutting – ESCC pay for 2 cuts per year, RDC pay for 4, this was agreed 2 years ago.

Query why trees have to be inspected annually – tree inspection used to be required every 5 years, this has now been reduced to every year by legal precedent. Member of public stated that he was against any precept increase that pays for trees and grass cutting.

Cllr C Maynard left the meeting 8.21pm

**27 To establish membership and remit of Committees and Working parties**

 Planning: All members

 Highways: All Members

Brede Village Hall: Cllrs King and Nottage

Footpath Liaison: Cllr Armstrong

Recreation Ground and Equipment: All members to report as necessary

Community Hall/Pavilion: All Members

Voluntary Cars: Mrs C Kynvin

Finance: Mrs S Sharp

Trees, Seats, Bus shelters & Bins: Cllr Apps

Newsletter: Cllr Oliver

Resilience Plan: Cllr Hampson

Speed Watch: Cllrs Nottage and Wey

Events Co-ordinator: Cllr Armstrong

Website and Facebook: Cllr Apps

RALC Representatives: Cllrs Nottage and Wey

ESSALC Representatives: Cllrs Nottage and Wey

 **Proceedings and reports of committees and working parties**

**28 Recreation Ground:** Well used – Football training this week

**29 Village Hall:** Keys for windows in place. Repairs to surgery to be carried out. Lost booking – Farmer’s Market due to incorrect signage for road works. New Treasurer appointed.

**30 Footpaths:** There is a query on Footpaths 25 and 27 stiles – notices have been put on posts seeking owner of land. Nothing form 27 but tenant farmer for 25 is happy to replace stile but not gate. Right of Way estimate this would cost £250 – would the Parish Council contribute towards the cost or pay for the whole? At the SLR meeting query was made as to the ownership of Footpaths 11 and 12. Rights of Way is looking at the adoption details.

Stile at 9b still not done – land owner has repair kit.

**31** **Seats, bus shelters and bins:** nothing to report.

**32 Brede Voluntary Car Scheme:** Clerk to contact Mrs Kynvin

**33** **Community Hall:** A bid for 75% funding grant has been put in – there is a 1 in 8 chance of success. Next grant to be applied for is the Community Grants from RDC.

**34** **Function on Recreation Ground:** Several stalls booked – cut off date 31.5.19. Still chasing arena events.

**35 Police Report:** No report.

**36 Newsletter:** Deadline end of May.

**37** **Resilience Planning:** Start from scratch.

**38 Website:** see Agenda item below.

**39 Speed Watch:** Teams have been out often.

**Items for discussion**

**40 Annual Report of the Parish Council’s Accounts –** Deferred to June meeting

**41 Re-adoption of Standing Orders –** Deferred until June Meeting

**42 Future of website and domain name –** Investigations to be carried out regarding ownership of domain name.

**43 Resilience Plan –** Information to be received from I Stone.

**44 Beacon –** Cllr Hampson proposed that a donation of £50 be made. This was seconded by Cllr Apps. All members present agreed.

**45 Garden Competition –** Presentation date to be 14th September 2019. All nomination to be returned to Clerk by the July meeting. Nomination areas: Reedswood Road – Cllr Nottage; Chitcombe Road – Cllr Hampson; Cackle street – Cllr Armstrong; Northiam Road & Furnace Lane – Clerk; Oakhill Drive – Cllr Apps; Brede – Cllr Wey.

**46 Annual Awards Letter –** Letter to be sent to winners with certificate.

**47 Report on SLR meeting –** Letter received from Reedswood road resident about parking.

**48 Renewal of Online Mapping –** It was proposed by Cllr Apps and seconded by Cllr Hampson that the Parish Council’s subscription be renewed via RALC. All Members present agreed.

**Routine Business:**

**49 Hedges:** Sunbeam Farm, 1 Oakhill Drive.

**50 Signing of cheques.**

**51 Any other business:** None

**Date of next meeting:**

**Community Hall Meeting –** Wednesday 19th June in Community Hall at 7.00pm

**Brede Parish Council Meeting** – Tuesday 25th June 2019 in Brede Village Hall at 7.30pm

**With no further business, the meeting closed at 9.40pm.**