Brede Parish Council

**Minutes of the meeting held on Tuesday 28th November at 7:30pm in the Brede Village Hall**

**Present:** Councillors L Nottage (Chair), J Armstrong, S Hampson, R Oliver, G Stone and I Stone. District Cllr Johnson, County Cllr Maynard the Clerk and 3 members of the public were also present.

**190 a) Declaration of Interests:** None

**b) Dispensation Requests:** G Stone as member of the Village Hall Management Committee.

**191 Apologies for Absence:** Cllr C Kynvin

**192** **Nominations for Vice Chair:** Cllr Hampson nominated Cllr Armstrong. This was seconded by Cllr G Stone. All members present agreed.

Minutes of the following meetings were considered.

**193 a) Planning Meeting 31st October 2017 – 157/17 – 162/17.** Cllr Armstrong proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr G Stone. All members present agreed.

**b)**  **Full Council Meeting 31st October 2017 – 163/17 – 189/17.** Cllr Armstrong proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Oliver. All members present agreed.

**194 Matters arising from the above**

179/17 – Cllr I Stone attended a Resilience Conference (See below)

182/17 – The modem has been installed but there is a break in the line 200meters away which needs repair. Should be live midnight Thursday.

**195 Finance-**

**a) Accounts to end of November 2017**

**Cheque previously presented Chq no. Net VAT Total**

**31/10/17 - 28/11/17**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| BT | Telephone bill | D/D | 131.16 | 26.23 | 157.39 |
| EDF Energy | Community Hall Electricity | D/D | 34.00 |  | 34.00 |
| L Bannister | Wages (Oct) | S/O | 278.54 |  | 278.54 |
| L Bannister | Wages underpaid/broadband/travel | 2375 | 378.39 |  | 378.39 |
| Post Office Ltd | HMR&C PAYE/NI Oct | 2376 | 111.13 |  | 111.13 |
| J Butler | Handyman September | 2377 | 93.75 |  | 93.75 |
| Viking | Stationery & postage | 2378 | 159.89 | 31.98 | 191.87 |
| Viking | Stationery & postage | 2379 | 62.16 | 12.43 | 74.59 |
| SSALC Ltd | Councillor's Training | 2380 | 55.00 | 11.00 | 66.00 |
| SSALC Ltd | ESALC Conference | 2381 | 80.00 | 16.00 | 96.00 |
| Fr Martin | Newsletter postage | 2382 | 65.19 |  | 65.19 |
| D Jones | Village Green Sept & Oct | 2383 | 125.00 |  | 125.00 |
| Cllr C Kynvin | Voluntary Car Scheme | 2384 | 100.00 |  | 100.00 |
| BT | Telephone bill | D/D | 131.16 | 26.23 | 157.39 |
|  |  |  |  |  |  |
|  |  |  | **1,674.21** | **97.64** | **1771.85** |

**Grand Total £1771.85**

These figures were proposed by Cllr Hampson and seconded by Cllr Oliver. All members present agreed.

**b) Cheques to be signed -** These figures were proposed by Cllr I Stone and seconded by Cllr Hampson. All members present agreed.

**196 Report/observation of the District and County Councillors –** District Cllr Johnson reported that he had received a call regarding the missing bus stop opposite the Village Hall – there appeared to be some confusion regarding ownership. It is a County Council matter and should be replaced shortly.

Regarding the Community Hall being converted into a Pavilion and the installation of fitness equipment – grants could be available, up to 50% match funding but would need to know who would benefit? Not one specific group. Adrian Gaylon at RDC can help with external funding, would need the parish behind the plan. External funding sources would need to see proof of tenure.

County Cllr Maynard reported that the Public meeting regarding the cross roads was “interesting”. It has been arranged that Ian Johnson from Highways will come out to a site meeting. County Cllr Maynard wants to know what can be done, not what cannot.

**197 Statements, questions and comments from the public –** The WI held a CPR training session in October when it was suggested that there should be a Defibrillator situated at the Village Hall. The WI will contribute towards the cost and would ask other groups using the Village Hall for contributions. Would the Parish Council support this and make a donation? The cost could be up to £2000. All members present agreed to match fund the contributions made by hall users and others to a maximum of £1000. The Clerk will make enquiries of other Parish Councils for information regarding sourcing and cost of their equipment. ***(Clerk)***

Query regarding the demolition of house to make way for the 1978 plans.

8.00pm County Cllr Maynard left the meeting.

**198 Proceedings and reports of committees and working parties**

**199 Recreation Ground:** Boggy. Dog walker informed that dogs are not allowed on the recreation ground.

**200 Village Hall:** Hall has been decorated for Christmas.

**201 Footpaths:** Nothing to report.

**202** **Seats, bus shelters and bins:** Seat at bottom of Kingwood Hill needs leaves clearing. Bus shelters have had out of date notices removed and leaves cleared.

**203 Brede Voluntary Car Scheme:** Very quiet.

**204** **Community Hall:** See Items for Discussion below.

**205 Police Report:** No report.

**206 Newsletter:** Deadline for articles for the next issue is 20th January 2018

**207 Resilience Planning:** Cllr I Stone attended a Resilience Conference. Our Resilience Plan is no longer valid as there are far more contacts needed and all members of the Parish Council should be involved. There will be lots of Risk assessments to be carried out and a Risk register to be set up. A working party will be set up in the new year.

**208 Website:** Clerk is re-sizing photos to go onto the website. More work needs to be done to keep it up to date. It was suggested that a student might be able to help. Cllr Nottage to investigate. ***(Cllr Nottage)***

**209 Speed Watch:** Enquiries from 2 people wanting to join. Still waiting for training to be organised. Another meeting to be arranged.

**Items for discussion**

**210 Public meeting regarding cross roads:** It was felt that it was a positive meeting with good attendance. It has raised the profile of the views regarding the crossroads with ESCC. Apply to the British Association of Insurers for crash information. The cost of improvements will be huge.

Thanks were expressed to Cllr Nottage for chairing the meeting but it was noted that it may be a good idea in the future to let another Cllr chair the meeting to allow Cllr Nottage to be able to speak more freely.

**211 Playground equipment maintenance:**  The Spider Swing has broken and the Boat has been vandalised. In the annual inspection it was recommended that the boat should be removed. The Chair & Clerk met with a representative from Fenland Leisure who said that the boat could be repaired, a blue safety surface could be put round the prow of the boat to reduce the fall height concern, the cabin could be removed and replaced by seating with a rail surround. They could also repair the other equipment. They could also provide fitness equipment. We asked for a quote for the repairs to be provided for this meeting but have not yet received it. We are still not making any progress with Sovereign.

It was decided to fence off the boat with a KEEP OFF AWAITNG REPAIRS notice. ***(Cllrs Hampson & Nottage)***

**212** **Cheque signatories:** With the resignation of Cllr Collins, more signatories are needed. Cllrs G Stone & Oliver agreed to become signatories.

**213 Invoices to be presented for payment one week prior to Council Meeting:**  To improve transparency Cllr Nottage proposed that all invoices should be received by the Clerk no later than one week before the date of the next Council meeting. This was seconded by Cllr I Stone. All members present agreed.

**214 Subscription for SLCC:** The Clerk requested that the Council pay for membership of the Society for Local Council Clerks. Cllr I Stone proposed that it be paid for 1 year to assess the benefit of membership. This was seconded by Cllr Hampson. All members present agreed.

**215 Adoption of precept:** To be deferred to next meeting.

**216 Oak Tree on Village Green:** The report received identified remedial work to be done. Clerk to obtain 3 quotes for the work. ***(Clerk)***

**217** **Community Hall:** Query regarding Policies relating specifically to the Community Hall such as Health & Safety, Lettings and Safeguarding. Clerk to investigate. ***(Clerk)***

**Routine Business:**

**218 Hedges:** Hedge in Chitcombe Road has been strimmed, Lion Cottage, Chapel Cottage.

**219 Any other business:** Cllr Oliver reported that the Bakery is willing to water the planters at the crossroads and that she will be willing to purchase the plants to fill them.

**Date of next meeting:**

Planning meeting – Tuesday 12th December in Brede Village Hall at 7.00pm

Brede Parish Council Meeting – Tuesday 30th January 2018 in Brede Village Hall at 7.30pm

Closed Meeting.

**With no further business, the meeting closed at 9.40pm**