Brede Parish Council

**Minutes of the meeting held on Tuesday 27th February 2018 at 7:30pm in the Brede Village Hall**

**Present:** Councillors L Nottage (Chair), J Armstrong, S Hampson, R Oliver. The Clerk and 3 members of the public were also present.

**270 a) Declaration of Interests:** None

**b) Dispensation Requests:** None

**271 Apologies for Absence:** Cllrs Apps, G Stone and I Stone and County Cllr Maynard.

**272** **Sports funding, Richard Curtis:** Mr R Curtis and Mr D Godden, founder members of the now defunct Brede Athletic Football Club, wished to present the remaining funds of the football club (£3300) to the Parish Council to be added to the funds set aside for the provision of a new sports field for the village.

Minutes of the following meetings were considered.

**273 a)** **Full Council Meeting 30th January 2018 – 233/18 – 263/18**. Cllr Armstrong proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Oliver. All members present agreed.

**b) Planning Meeting 13th February 2018 – 264/18 – 269/18.** Cllr Hampson proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Armstrong. All members present agreed.

**274 Matters arising from the above**

252/17 – Defibrillator now installed.

244/17 – Bus shelters – on going – bad weather.

250/17 – Website – Cllr Apps keen to help – on going.

241/17 – Playboat – bad weather, hopefully next week.

231/18 – Oak tree – on going.

246/18 – Community Hall – meeting held, see below.

263/18 – Planters have been weeded.

CCTV still to be installed.

249/18 – Resilience plan – ongoing.

Nationwide Accounts now back in use.

**275 Finance-**

**a) Accounts to end of February 2018**

**Cheque previously presented Chq no. Net VAT Total**

**30/01/18 - 27/02/18**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| BT | Village Hall Broadband | D/D | 34.99 |  | 34.99 |
| L Bannister | Wages (Jan) | S/O | 278.54 |  | 278.54 |
| L Bannister | Wages underpaid/broadband/travel Jan | 2408 | 367.28 |  | 367.28 |
| HM Revenue & Customs 334PF00164770 | HMR&C PAYE/NI Jan |  | 111.13 |  | 111.13 |
| J Butler | Handyman November & December | 2410 | 168.75 |  | 168.75 |
| Brede Village Hall | Hire of hall | 2411 | 53.50 |  | 53.50 |
| Active Risk Management Services Ltd | Playground inspection | 2412 | 63.00 |  | 63.00 |
| Business Stream | Community Hall water bill | 2413 | 47.36 | 3.56 | 50.92 |
| S Goodwin | Web management | 2414 | 160.00 |  | 160.00 |
| The Society of Local Council Clerks | Membership fees | 2415 | 138.00 |  | 138.00 |
| Sovereign Design Play Systems Ltd | Fitness Equipment interim payment | 2416 | 2985.71 | 597.14 | 3582.85 |
| Rother Association of Local Councils | Subscription | 2417 | 35.00 |  | 35.00 |
| Sovereign Design Play Systems Ltd | Fitness Equipment final payment | 2418 | 4976.18 | 995.24 | 5971.42 |
|  |  |  |  |  |  |
|  |  |  | **9419.44** | **1595.94** | **11015.38** |

**Grand Total £11015.38**

These figures were proposed by Cllr Oliver and seconded by Cllr Hampson. All members present agreed.

**b) Cheques to be signed -** These figures were proposed by Cllr Hampson and seconded by Cllr Oliver. All members present agreed.

**276 Report/observation of the District and County Councillors -** There was no report**.**

**277 Statements, questions and comments from the public –** Mention was made of cold callers wanting to install new driveway, they were driving a white pick up.

The pavilion at John’s Cross was a self-build project.

A firm called Telebeam makes expandable aluminium beams (possible use for Community Hall/Pavilion project)

**Proceedings and reports of committees and working parties**

**278 Recreation Ground:** Equipment has been installed and is being used. Usage and age range notices to be installed. Still awaiting removal of security fencing.

**279 Village Hall:** New floodlight installed. Defibrillator installed.

**280 Footpaths:** Nothing to report.

**281** **Seats, bus shelters and bins:** No report.

**282 Brede Voluntary Car Scheme:** No report.

**283** **Community Hall:** See Items for discussion below.

**284 Police Report:** No report.

**285 Newsletter:** Mostly distributed.

**286 Resilience Planning:** No report.

**287 Website:** Contact to be made with Cllr Apps.

**288 Speed Watch:** The device from Rye is booked up until the end of March. Awaiting the recalibration of the Winchelsea device.

**Items for discussion**

**289** **Recreation ground equipment maintenance contract:** It was proposed by Cllr Armstrong that the Gold Star option from Sovereign be taken up. This was seconded by Cllr Oliver. All members present agreed.

**290** **Weekly visual inspection of equipment on recreation ground:** A check list has been produced for a weekly inspection of the recreation ground and equipment. J Butler to be asked to carry this out.

**291 Inspection of Community Hall, First Aid Kit & Replacement Door Lock:** A Health & Safety inspection of the Community Hall was carried out by Cllrs Nottage, Armstrong and Hampson. The following recommendations were made:

The fence to the rear of the building to be removed.

Bench to be repositioned to the rear side of the building.

Red plastic tunnel to be removed.

Path to be kept clear. *(Clerk)*

Table tennis table to be kept.

Pool table to be sold.

Air hockey table to be disposed of.

3 sofas to be disposed of.

12 black fabric chairs – broken ones to be disposed of.

10 blue fabric chairs to be kept.

36 black plastic metal framed chairs to be kept.

14 metal framed tables – broken ones to be disposed of.

4 large tables to be kept.

1 large wooden table.

10 green plastic chairs – belong to Cricket Club.

Electrical items need PAT testing.

First Aid Box and Accident book to be purchased. *(Clerk)*

Fire extinguishers checked annually.

Replace lock to building, 6 keys. (*Cllr Nottage).*

**292** **Sports funding, Richard Curtis: See above.**

**293 Transfer of funds (Councillor’s feedback):** It was proposed by Cllr Hampson that the funds held in the Nationwide Treasurers Account should be transferred to Hodge Bank into a 3 year Fixed Term account. This was seconded by Cllr Oliver. All members present agreed. *(Clerk)*

**294 Training for Clerk & Councillors:** The Clerk is to attend a Regional Training Seminar in Uckfield on the 21st March. SSALC training dates to be circulated to all councillors.

**295** **Grass cutting within the village (future ESCC cutbacks):** Urban cuts to be reduced from 6 to 2 per year. Payment options given by ESCC. Clerk to investigate prices from contractors. *(Clerk)*

**296 Set up working party for replacement of Community Hall:** Deferred until next meeting.

**297** **Removal & replacement of bench around oak tree on village green:** Cllr Nottage to contact Mr D Oliver to help. *(Cllr Nottage)*

**298** **Siting of new dog bin:**  Cllr Nottage and the Clerk to investigate appropriate site for new dog bin at Pottery Lane. *(Cllr Nottage & Clerk)*

**Routine Business:**

**299 Hedges:** Fairleas,The Twitten footpath.

**300 Any other business:** Reminder to be sent to Brede Players regarding hire of Community Hall.

**Date of next meeting:**

Planning meeting – Tuesday 13th March in Brede Village Hall at 7.00pm

Brede Parish Council Meeting – Tuesday 27th March 2018 in Brede Village Hall at 7.30pm

**With no further business, the meeting closed at 9.42pm**