Brede Parish Council

**Minutes of the meeting held on Tuesday 27th November 2018 at 7:30pm in the Brede Village Hall**

**Present:** Councillors L Nottage (Chair), J Armstrong, S Hampson, J King, R Oliver, G Stone, I Stone, District Cllr J Johnson and the Clerk.

**220 a) Declaration of Interests:** None

**b) Dispensation Requests:** G Stone & J King for Village Hall

**221 Apologies for Absence:** Cllrs C Apps, C Kynvin and County Cllr C Maynard.

Minutes of the following meetings were considered.

**222 a) Planning Meeting 29th October 2018 – 180/18 – 185/18.** Cllr Armstrong proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Oliver. All members present agreed.

**b)** **Full Council Meeting 29th October 2018 – 186/18 – 219/18.** Cllr Armstrong proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Oliver. All members present agreed.

**223 Matters arising from the above including Work in Progress:**

 **196/18 –** Handyman had quoted £100 per day plus materials. Cllrs requested that this include replacing the guttering and facia boards, anti-graffiti paint not needed. ***Clerk***

 **SLR -** see agenda item below.

 **Red phone box –** nothing to report.

**Recreation Ground signage –** investigate having it custom made. Circulate prospective text. ***Clerk***

**Tree survey –** see agenda item below.

**Online mapping –** renewed.

**Function on Recreation Ground –** Working Party to be set up. ***Cllrs Apps & Oliver***

**Rainbow Trout as Community Asset –** ongoing, the pub has been fenced off from the housing site. ***Cllr Apps***

**Community Hall –** Conditions of Hire and rent arrears – done.

**224 Finance:**

**a) Accounts to end of November 2018**

 **Cheque previously presented Chq no. Net VAT Total**

**29/10/18 - 27/11/18**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| BT | Telephone | D/D | 87.18 | 17.44 | 104.62 |
| EDF Energy  | Community Hall Electricity | D/D | 50.00 |  | 50.00 |
| L Bannister | Wages (Oct) | S/O | 640.00 |  | 640.00 |
| L Bannister | Wages underpaid/broadband/travel | 2506 | 34.57 |  | 34.57 |
| Post Office Ltd | HMR&C PAYE/NI Oct | 2507 | 112.20 |  | 112.20 |
| J Butler | Handyman September | 2508 | 99.74 |  | 99.74 |
| D Jones | Village Green Sept/Oct | 2509 | 140.00 |  | 140.00 |
| Business Stream | Community Hall Water services | 2510 | 26.72 | 2.00 | 28.72 |
| Brede Village Hall | Hire of Hall | 2511 | 17.50 |  | 17.50 |
| RALC | Online mapping | 2512 | 40.00 |  | 40.00 |
| Cllr C Kynvin | Voluntary Car Scheme | 2513 | 100.00 |  | 100.00 |
|  |  | Total | **1,347.91** | **19.44** | **1367.35** |
|  |  |  |  |  |  |

 **Grand Total £1367.35**

These figures were proposed by Cllr Hampson and seconded by Cllr King. All members present agreed.

**b) Cheques to be signed –**These figures were proposed by Cllr King and seconded by Cllr I Stone. All members present agreed.

**225 Report/observation of the District and County Councillors** – District Cllr J Johnson reported that after September’s meeting he had contacted Malcolm Johnston of RDC regarding contacting Andrea Ingham but he had suggested contacting Frankie Nowne, Clerk of Ticehurst.

Grass cutting – subject to approval RDC will offer the same service as last year.

 The Chairman’s Civic Service at Udimore Parish Church – District Cllr Johnson was delighted by the support from the local Parish Councils, the church was full.

 Cllr Nottage expressed thanks for the invitation,

**226 Statements, questions and comments from the public –** None

 **Proceedings and reports of committees and working parties**

**227 Recreation Ground:** Playground equipment has been inspected, awaiting report.

**228 Village Hall:** Rent for the hall will be increasing from January - £11 per hour for the main hall and £6 per hour for the Committee Room. The hall floor is to be re-sealed. Still looking for a new Treasurer.

**229 Footpaths:** Nothing to report.

**230** **Seats, bus shelters and bins:** Bus shelters have a lot of leaves. Dog bins are being emptied.

**231 Brede Voluntary Car Scheme:** No problems.

**232** **Community Hall:** See item below.

**233 Police Report:** No report.

**234 Newsletter:** See item below.

**235 Resilience Planning:** Received a template from RDC. Volunteers with chainsaws contacted. Meeting with Dan Brown – starting to move forward.

**236 Website:** Quiet.

**237 Speed Watch:** Meeting held, 2 new members to be trained. The new Co-ordinator is based in Hastings. Session has been booked for December.

**Items for discussion**

**238 Donation to Rural Rother Trust**: District Cllr Johnson described the work of the Trust. It was proposed by Cllr Nottage that a donation of £100 be made. This was seconded by Cllr Hampson. All members present agreed.

**239 Grass Cutting:** Subject to confirmation, the same agreement as last year with RDC.

**240 Risk Assessment – update:** Cllrs to consider and report back in January. ***All Cllrs***

**241 Community Hall/Pavilion:** Alan Cusden has informed the council that the cost of Building Regulations would be c£900 + VAT from RDC or c£1100 + VAT from a private company.

It was proposed by Cllr King that RDC be used**.** This was seconded by Cllr Oliver. All members present agreed. As soon as the Building Regulations are received the project can be put out to Tender.

 Terms and Conditions – Damage Deposit to be £100.

 Child Protection Policy to be sent out to Cllrs. When adopted, to be included with the booking form and contact numbers to be posted in the hall.

 PAT testing device to be investigated. ***Cllr King.***

**242** **Newsletter – its future format:** More Parish Council news/content needed. Query re word limit on articles. General opinion to leave it as it is but to improve the layout. Deadline for next issue is 30th January 2019.

9.00pm Cllr King left the meeting.

**243 Tree survey on Recreation Ground:** Two quotes have been received: Straight Up Trees – Survey trees on Recreation Ground - £1400

Forest Tree Surgeons & Consultants **–** Survey trees on Recreation Ground and Village Green - £1595 plus annual inspection for 5 years at £500 per annum.

 It was proposed by Cllr Oliver that the quote from Forest Tree Surgeons and Consultants be accepted. This was seconded by Cllr Armstrong. All members present agreed.

**244 War Memorial for the Parish – to discuss:** After discussion, it was decided that no action would be taken on this subject at the present time.

9.30pm District Cllr Johnson left the meeting.

**245 Update on SLR Meeting:** Graham Beatie had been contacted re SID device.

Yellow lines and Zig-zag lines – these items to be included in RDC Parking Consultation so likely to be no action before 2022.

 Flashing speed sign sites – licence cost £57.20 to cover 5 listed sites, £380 per pole. Suggested contacting Rotherfield Parish Council for information as they had them installed 3 years ago.

Flashing lights at school now working correctly.

 New signs for the cross roads are awaiting installation.

 Request to be more specific re location when reporting faults.

 Drains by the Rainbow Trout to be investigated.

 Stubb Lane to be re-surfaced in next financial year.

 Any missing ‘cats eyes’ could be replaced.

 Hedge at Moel Bryn looked at, card delivered next door by ESCC.

**Routine Business:**

**246 Hedges:** 1 Hows Close

**247 Signing of cheques.**

**248 Any other business:** Cllr Oliver said that she had received calls regarding burglaries in Reedswood Road, Oakhill Drive and Brede Lane and asking why there is no Neighbourhood Watch. General opinion was that there is a lack of volunteers.

Cllr Oliver reported that the beacon had been replaces at a cost of £300.

 Cllr Armstrong requested that all meeting dates for next year be sent out. ***Clerk***

 Request from Rye Harbour Visitor Centre for donation.

 Investigate charity status for Community Hall. ***Clerk***

**Date of next meeting:**

**Planning Meeting –** Tuesday 11th January 2018 in Community Hall at 7.00pm

**Brede Parish Council Meeting** – Tuesday 29th January 2019 in Brede Village Hall at 7.30pm

**With no further business, the meeting closed at 10.00pm**