Brede Parish Council

**Minutes of the meeting held on Tuesday 26th June 2018 at 7:30pm in the Brede Village Hall**

**Present:** Councillors L Nottage (Chair), J Armstrong, C Apps, S Hampson, J King, C Kynvin, G Stone and the Clerk.

**59 a) Declaration of Interests:** None

**b) Dispensation Requests:** Cllrs J King and G Stone for the Village Hall

**60 Apologies for Absence:** CllrsR Oliver, I Stone and District Cllr J Johnson.

**61** **Presentation from Bedford Park Developments Ltd:** Apologies received as representatives were unable to attend.

Minutes of the following meetings were considered.

**62 a)** **Full Council Meeting 29th May 2018 – 12/18 – 45/18.** Cllr Hampson was present. Cllr Armstrong proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr G Stone. All members present agreed.

**b)** **Planning Meeting 5th June 2018 – 46/18 – 51/18.** Cllr Apps proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr King. All members present agreed.

**c) Extraordinary Meeting 5th June 2018 – 52/18 – 58/18.** Cllr Hampson proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Apps. All members present agreed.

**63 Matters arising from the above**

**39/18 - Report from SLR meeting:** Clerk to contact Traffic Safety department at ESCC.

**40/18 -** **New Bus Timetable:** Clerk has written to Stagecoach and Amber Rudd MP.

**64 Finance-**

**a) Accounts to end of June 2018**

**Cheque previously presented Chq no. Net VAT Total**

**29/5/18 - 26/6/18**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| BT | Village Hall Broadband | D/D | 34.99 |  | 34.99 |
| L Bannister | Wages underpaid/broadband/travel | 2450 | 381.56 |  | 381.56 |
| HM Revenue & Customs 334PF00164770 | HMR&C PAYE May | 2451 | 112.00 |  | 112.00 |
| J Butler | Handyman April | 2452 | 75.00 |  | 75.00 |
| D Jones | Village Green | 2453 | 55.00 |  | 55.00 |
| S Sharp | Internal Audit | 2454 | 90.00 |  | 90.00 |
| BHIB Ltd | Insurance | 2455 | 1100.66 |  | 1100.66 |
| Zurich Insurance | Community Hall Insurance | 2456 | 638.59 |  | 638.59 |
| Ray Sparks | Royal Wedding Picnic Punch & Judy/Face painting | 2457 | 145.00 |  | 145.00 |
| Michael Laycock | Royal Wedding Picnic band | 2458 | 200.00 |  | 200.00 |
| Cllr C Kynvin | Voluntary Car Scheme | 2459 | 100.00 |  | 100.00 |
| Cllr R Oliver | Plants for planters | 2460 | 18.00 |  | 18.00 |
| EDF Energy | Community Hall Electricity | D/D | 38.00 |  | 38.00 |
| Lloyds Bank | Bank charges | Direct | 25.00 |  | 25.00 |
|  |  |  |  |  |  |
|  |  |  | **3,013.80** | **0.00** | **3,013.80** |

**Grand Total £3013.80**

There was a query regarding Public Liability cover. These figures were proposed by Cllr Armstrong and seconded by Cllr Hampson. All members present agreed.

**b) Cheques to be signed –** The Clerk reported that cheque 2458 above had been cancelled and a new one written. These figures were proposed by Cllr Hampson and seconded by Cllr Apps. All members present agreed.

**65 Report/observation of the District and County Councillors** – No report.

**66 Statements, questions and comments from the public –** None.

**Proceedings and reports of committees and working parties**

**67 Work in progress:** Recreation ground equipment maintenance contract – order inspection from Fenland Leisure. *Clerk*

Oak tree on Village Green – on July agenda.

Community Hall – Cricket Club to pay for replacement lock, clerk to arrange removal of wood etc from side of Community Hall.

Higher Interest accounts – see below.

Email Addresses – all done.

ID Tags – done.

Notices on Recreation Ground – see below.

Telephone kiosk in Udimore Road – contact BT re removal. *Clerk*

**68 Recreation Ground:** Well used.

**69 Village Hall:** Decoration still in progress. Tree at side to be removed.

**70 Footpaths:** Report of tree clippings being dumped at entrance to footpath. ESCC contacted.

**71** **Seats, bus shelters and bins:** Dog waste bins are emptied on Mondays.

**72 Brede Voluntary Car Scheme:** All ok. Should signs be replaced in Doctor’s surgery?

**73** **Community Hall:** See Agenda Item below.

**74 Police Report:** No report.

**75 Newsletter:** Due tomorrow. Flyers done.

**76 Resilience Planning:** Nothing to report.

**77 Website:** 550 visits – quiet month.

**78 Speed Watch:** Only 2 teams have been out.

**Items for discussion**

**79 Use of Recreation Ground for profit:** After discussion it was decided to put up a notice regarding Liability on the notice board and to contact the users regarding their insurance.

**80 Signage for Fitness/Play Equipment:** A quote for £700 just for the notices (not including installation etc) has been received from Fenland Leisure. It was decided to investigate other firms.

**81** **Risk Assessment:** A list of at risk assets to be complied and inspected. *Clerk, Cllrs Nottage & Hampson*

**82 Transfer of Funds:** It was proposed by Cllr Apps that a One Year Business Bond from United Trust Bank be applied for. This was seconded by Cllr King. All members present agreed. *Clerk*

**85 Dog bins**: It was proposed by Cllr King that £33.48 (2 weeks payment) be taken off the bill for emptying the Dog Waste bins to cover missed bins over the year. This was seconded by Cllr Apps. All members present agreed.

**86 Plans for future use of Red Phone boxes:** Cllr Apps suggested that the kiosk by the Village Green could be used for information/mini museum of the village. More investigations to be carried out.

**87** **Facebook Page for Parish Council:** After discussion,it was proposed by Cllr Nottage that a Facebook Page be set up. This was seconded by Cllr Hampson. The majority of members present agreed (1 abstention). *Cllr Apps*

**88** **Purchase of projector screen:** It was proposed by Cllr Apps that an Optima 72” screen be purchased. This was seconded by Cllr Armstrong. All members present agreed. *Clerk*

**89 Plans for Pavilion:** Suggested plans to be presented at the Public Meeting on 13th July 2018 in the Community Hall at 7.30pm.

**Routine Business:**

**90 Hedges:** The Twitten footpath, Cherrybarn Farm, Sunnyside.

**91 Signing of cheques.**

**92 Any other business:** Prices for speeding signs to be put on Work in Progress.

Thanks to Peter Nottage for his assistance in repairing the playboat, installing dog bin and new notice board at crossroads.

**Date of next meeting:**

**Planning Meeting –** Tuesday 3rd July 2018 in Brede Village Hall at 7.00pm

**Public Meeting –** Friday 13th July 2018 in Brede Community Hall at 7.30pm

**Brede Parish Council Meeting** – Tuesday 31st July 2018 in Brede Village Hall at 7.30pm

**With no further business, the meeting closed at 9.20pm**