Brede Parish Council

**Minutes of the meeting held on Tuesday 26th February 2019 at 7:30pm in the Brede Village Hall**

**Present:** Councillors L Nottage (Chair), J Armstrong, C Apps and S Hampson. District Cllr J Johnson, the Clerk and 2 members of the public were also present.

**305 a) Declaration of Interests:** None

**b) Dispensation Requests:** None

**306 Apologies for Absence:** Cllrs J King, G Stone, I Stone and R Oliver.

Minutes of the following meetings were considered.

**307 a) Planning Meeting 29th January 2019 – 261/19 – 266/19.** Cllr Apps proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Hampson. All members present agreed.

**b)** **Full Council Meeting 29th January 2019 –267/19 – 298/19.** Cllr Armstrong proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Apps. All members present agreed.

**c)** **Planning Meeting 12th February 2019 – 299/19 – 304/19.** Cllr Hampson proposed that the minutes be signed as a true record of the meeting. This was seconded by Cllr Apps. All members present agreed.

**308 Matters arising from the above including Work in Progress:**

**Seat on Village Green –** see agenda item

**Red phone boxes –** Ongoing ***Cllr Apps***

**Signage for Recreation Ground** – Still awaiting quotes. ***Clerk***

**Trees on Recreation Ground** – (243/18) ongoing

**PAT testing device – *Cllr King*** to investigate (241/18) ongoing

**Seat at cross roads** – in hand

**Bin by Northiam Road bus stop** – RDC have inspected.

**Street naming –** see agenda item

**Risk Assessment update** – see agenda item

**309 Finance:**

**a) Accounts to end of February 2018**

 **Cheque previously presented Chq no. Net VAT Total**

**27/11/18 – 29/1/19**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| BT | Telephone | D/D | 87.18 | 17.44 | 104.62 |
| L Bannister | Wages (Jan) | S/O | 640.00 |  | 640.00 |
| EDF Energy  | Community Hall Electricity | D/D | 50.00 |  | 50.00 |
| L Bannister | Wages underpaid, broadband, travel Dec/Jan | 2525 | 57.18 |  | 57.18 |
| HM Revenue & Customs 334PF00164770 | HMR&C PAYE/NI Jan | 2526 | 112.20 |  | 112.20 |
| J Butler | Handyman November & December | 2527 | 168.75 |  | 168.75 |
| D Jones | Village Green Nov/Dec | 2528 | 90.00 |  | 90.00 |
| Business Stream | Community Hall Water services | 2529 | 35.92 | 2.69 | 38.06 |
| Viking | Stationery | 2530 | 44.45 | 8.89 | 53.34 |
| Brede Village Hall | Hire of Hall | 2531 | 12.50 |  | 12.50 |
| SSALC Ltd | Election Course | 2532 | 40.00 | 8.00 | 48.00 |
| Society of Local Council Clerks | Subscription | 2533 | 136.00 |  | 136.00 |
| JPI Media Publishing Ltd | Advert for tender | 2534 | 122.00 | 24.40 | 146.40 |
| The Wealden Group Ltd | Advert for tender | 2535 | 54.00 | 10.80 | 64.80 |
|  |  |  |  |  |  |
|  | **Total** |  | **1,650.18** | **72.22** | **1721.85** |

 **Grand Total £1721.85**

These figures were proposed by Cllr Apps and seconded by Cllr Hampson. All members present agreed.

**b) Cheques to be signed –**These figures were proposed by Cllr Hampson and seconded by Cllr Apps. All members present agreed.

**310 Report/observation of the District and County Councillors –** District Cllr Johnson reported that Rother District Council’s budget had been approved last night. RDC had made an increase of 2.9% - average of £5 on a Band D property – actual increase from £174.32 to £179.45. Total Band D council tax = £1959.05. Includes increases from ESCC of £1434.78 (3%); ES Fire Authority of £93.67 (2.9%); Sussex Police Authority of £189.91(14.5%).

**311 Statements, questions and comments from the public –** Query regarding work shop front damaged by car last year – no application for planning on work being done – brick pillars with minimal footings.

 **Proceedings and reports of committees and working parties**

**312 Recreation Ground:** Football coaching in February half term very well attended.

**313 Village Hall:** French drain at front of building cleared.

**314 Footpaths:** Footpath 9b has a broken stile (S3576) – Stile due to be installed soon. Footpath 25 – problems with a ‘dog gate’ – Still trying to trace the land owner. Rights of Way may contact the Parish Council for help to fund the gate.

**315** **Seats, bus shelters and bins:** Bin by bus stop in Northiam Road needs securing. See above.

**316 Brede Voluntary Car Scheme:** Nothing to report.

**317** **Community Hall:** Building Regulations received, can now work on criteria for tenders.

**318** **Function on Recreation Ground:** All members to be included in organisation. Budget needs to be set. Meeting to be held on 5th March 2019 at 7.00pm in Community Hall.

**319 Police Report:** No report.

**320 Newsletter:** Ready for distribution.

**321 Resilience Planning:** Ongoing.

**322 Website:** Half as many ‘hits’ in last six months as from the whole period of time website set up – 45 hits today.

**323 Speed Watch:** Meeting on 6th March 2019.

**Items for discussion**

**324 Risk Assessment – update:** Items gone through for actions. It was proposed by Cllr Apps that the Risk Assessment document be adopted. This was seconded by Cllr Armstrong. All Members present agreed.

**325 Street naming:**  Having been informed by RDC that the name ‘St Margarets Close’ was not suitable as there is already a road of that name in the TN31 post code area, it was proposed by Cllr Apps and seconded by Cllr Armstrong that it should be named ‘Gurney Close’. All members present agreed.

**326 Seat at Village Green:** Two quotes have been received – one for £1700 + VAT and one for £2400 - £2800. It was proposed by Cllr Armstrong that the quote for £1700 + VAT be accepted. This was seconded by Cllr Hampson. All Members present agreed.

**327 Forthcoming election:** The Clerk reported the dates for application of nominations – 26th March 2019 notice posted, 4pm Wednesday 3rd April 2019 deadline for forms to be handed in to Rother Returning Officer at Bexhill.

**Routine Business:**

**328 Hedges:** Willow Cottage and Wayside.

**329 Signing of cheques.**

**330 Any other business:** Bye Law signage on Recreation Ground – precis and notice referring to full document on the website.

**Date of next meeting:**

**Planning Meeting –** Tuesday 12th March 2018 in Community Hall at 7.00pm

**Brede Parish Council Meeting** – Tuesday 26th March 2019 in Brede Village Hall at 7.30pm

**With no further business, the meeting closed at 8.45pm.**