Minutes of Brede Parish Council Annual General Meeting

Held on Tuesday 14th May 2019 at 7.30pm in the Brede Village Hall

**Present** Councillors L Nottage (Chairman), C Apps, J Armstrong, S Hampson, J King. The Clerk and one member of the public were also present.

1. **All members present to sign their declaration of office in front of the Clerk.**

**2 Disclosures of Interests** – there were none.

**3 Apologies for absence** – Cllr R Oliver.

**4 To elect a Chairman –** Cllr Hampson proposed that Cllr Nottage be elected as Chairman, this was seconded by Cllr Apps. Cllr Nottage agreed but only for one year. All members present supported this proposal and Cllr Nottage duly took his seat as Chairman.

**5 To elect a Vice Chairman –** Cllr Nottage proposed that Cllr Armstrong be elected as Vice Chairman, this was seconded by Cllr Apps. All members present supported this

proposal.

**6 To establish membership and remit of Committees and Working parties**

It was agreed to postpone the membership of committees & working partiesuntil the next meeting.

**Planning**

**Highways**

**Brede Village**

**Footpaths Liaison**

**Recreation Ground and Equipment**.

**Community Hall/pavilion -**

**Voluntary Car Scheme**

**Finance and Audit**

**Trees, Seats, Bus Shelters and Bins**

**Newsletter –**

**Resilience Plan –**

**Speed Watch – Now run mainly by parishioners,**

**Events Co-ordinator –**

**Website –**

**RALC Representatives** –

**ESSALC Representatives -**

**7 Minutes of the last Annual Meeting** – these were proposed as correct by Cllr Apps and seconded by Cllr Armstrong. Those members who had been present at the meeting agreed.

**8 Co-option/election of members to the Parish Council (where a vacancy exists)**

J King was co-opted and duly took his seat.

**9 Annual Report of the Parish Council’s Accounts** for the year ending 31st March 2019 Cllr Nottage proposed that the Report be deferred until the next meeting. This was seconded by Cllr Mrs Armstrong. All members present agreed.

**10 Re-adoption of Standing Orders** or notice of intent to revise them at next meeting. Cllr Armstrong proposed that the Standing Orders be revised at the next meeting. This was seconded by Cllr Hampson. All members present agreed.

**11** **Any Other Business –** Annual Assembly. Donation to Giants of Brede £50.

Grant form to be sent off

New cheque signatory needed.

**12 Dates of Forthcoming Meetings:**

**SLR meeting** 16th May at 2pm in the Community Hall.

**Full Council Meeting** – 28th May 2019 at 7.30pm in the Village Hall.

**With no further business the meeting closed at 8.25pm.**