

## BODIAM PARISH COUNCIL

**Clerk:** Christine Burgess  
Ave  
**Telephone:** 01580 241700  
**Email:** clerkbodiam@hotmail.co.uk

4 Sparkeswood  
Rolvenden  
Kent TN17 4LU

Please note these are draft minutes until formally approved at the next Parish Council Meeting.

### Minutes of the Zoom Special Meeting of the Parish Council held on Friday 17<sup>th</sup> July at 6.00 p.m.

**Present:**

**For Bodiam Parish Council:** Councillors, Chairman Richard Mitchell, Linda Stevens, Graham Peters, and Clerk Christine Burgess.

**94/2020            Apologies for Absence:**  
RD Councillor T Ganley

**95/2020            Disclosure of Interests:**  
None

**96/2020            Minutes**  
The minutes of the meeting held on 15th June 2020 which had been previously distributed, were approved and signed by the Chairman as a true record.

**97/2020            Matters Arising**  
None

**98/2020            Finances**  
**(a)            Receipts**

Date	From whom Received	Particulars	£
30/06/2020	Nat West Bank	Deposit A/c Interest	0.03

**(b)            Payments**

Date	Payee	Particulars	Chq no	£
13/07/2020	Clerk/RFO	Salary	1934	546.00
"	CPRE	Replacement for cancelled chq (lost in post)	1935	36.00
"	T Barratt	Audit	1936	162.00

**(c)            Finance Reports**

The monthly financial report had been circulated with the Bank Statements by email, along with photocopies of the Receipts and Payment Book, Cheques and Invoices.  
Cllr Napper and Cllr Stevens have signed the cheques and invoices and have forwarded on.  
The Financial Report, Budget Report and the Bank Reconciliation was approved and signed by the Chair and will be forwarded to the Clerk with the signed copy of the Minutes.

**Minutes signed as a true record.....Dated.....**

**99/2020      Annual Governance and Accountability Return**

The forms were signed by the Internal Auditor on the 29<sup>th</sup> June 2020 and have been signed at this meeting 17<sup>th</sup> July 2020 by the Chairman Cllr Mitchell. The forms will be forwarded to the Clerk/RFO as soon as possible for signing.

The Certificate of Exemption to be returned to the External Auditor. The Internal Audit Report together with the Annual Governance Statement and Accounting Statements will be published on the Parish Website.

**100/2020      Information for Councillors**

Councillor Mitchell had received an enquiry from Hazel Fulker who runs outdoor training events, regarding the use of the Recreation Ground and Pavillion for meetings and training. They have also requested storage for 5 Kayaks and 5 Paddle Boards. The Booking Forms have been received by the Clerk and the Recreation Ground only (not the Pavillion) will be used Wednesday 22<sup>nd</sup> and Friday 24<sup>th</sup> July. A fee of 10.00 per week has been agreed for storage (when needed) of the Kayaks and 20.00 per day for use of the Recreation Ground.

Northiam FC will not be using the Recreation Ground this year.

Sedlescombe Rangers have not yet returned the Booking Forms.

Cllr Stevens had been contacted by an organisation called HAIRE; it is run By Rother Voluntary Action and is aimed at the older residents in our Community. Cllr Stevens will circulate more information as it comes in.

**101/2020      Date of Next Meeting –By Zoom****Monday 21st September 2020**

There being no further business, the Chairman thanked everyone for attending and closed the meeting at 18.20