

BODIAM PARISH COUNCIL
Clerk - Mrs V Davies
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118 Henley Meadows
Tenterden
TN30 6EQ

16 December 2015

Members of Bodiam Parish Council are summoned to a meeting of Bodiam Parish Council to be held in the Parish Room Bodiam on Monday, **11 January 2016 at 7.00p.m.**

As there is a short agenda, the timing of Public Question Time will be at the Chairman's discretion

The Agenda will be as follows:

1. Apologies for absence
2. Additional agenda items
3. Disclosure of Interests – to receive any disclosure by Members of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct. **Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item concerned.** To receive disclosure of any change in Members' declared interests.
4. The Draft Minutes of the meeting held on 7.12.15: to be agreed and signed.
5. Annual Reviews
 - a) Risk assessments: general, extended for Recreation Ground, Fire
 - b) Employees' contracts
 - c) Contracts:
 - i) mowing
 - ii) internal auditor
 - d) Income and charges for Recreation Ground bookings
 - e) Asset register
6. To draw up schedule of works for 2016/2017
7. To set the Budget and Precept for 2016/2016
8. Councillors' Travel and Subsistence Allowances
9. To authorise payments
10. Planning

[RR/2015/2965/PN3](#) - Ruskin House, Bodiam Business Park, Junction Road, TN32 5UP - Prior Notification for Proposed Change of use to convert existing office building into eleven flats of either one or two bedrooms.

11. Dates of future meetings :
25 January 2016

V Davies (Clerk)